

REQUEST FOR QUOTATION

Company Name

Address

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____.


ANSON M. TASTA
Chairperson, Bids and Awards Committee

- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.
2. DELIVERY PERIOD IS WITHIN **15** CALENDAR DAYS.
3. WARRANTY SHALL BE FOR A PERIOD OF **SIX (6) MONTHS** FOR SUPPLIES & MATERIALS/**ONE (1) YEAR** FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF **30** CALENDAR DAYS.
5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

Title of Procurement:
Supply and Delivery of 2 units Laptop Computers

Purpose:
For official use of CAWED for upgrading of old computer units

Approved Budget for the Contract (ABC):
P100,000.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
1	<p>Laptop Computers <i>Specifications:</i> Processor: AMD Ryzen 5 5625U (6C / 12T, 2.3 / 4.3GHz, 3MB L2 / 16MB L3) Memory: 16GB 3200MHz DDR4 Storage: 512GB SSD M.2 2280 PCIe 3.0x4 NVMe Graphics: Integrated AMD Radeon Graphics Card Reader: 4-in-1 Card Reader Audio Chip: High Definition (HD) Audio Speakers: Stereo speakers, 1.5W x2, Dolby Audio Camera: HD 720p with Privacy Shutter Microphone: 2x Array Battery: Integrated 38Wh Max Battery Life: Model with 38Wh battery: MobileMark 2018: 8hr Local video (1080p) playback@ 150nits: 10.4 hr Power Adapter: 65W Round Tip (3-pin) Display: 14" FHD (1920x1080) IPS 300nits Anti-glare Case Material: Polycarbonate + ABS Plastic (Top), Polycarbonate + ABS Plastic (Bottom) Connectivity: Ethernet (None); WLAN + Bluetooth; Wi-Fi 6 11ax, 2x2 + BT5.2 Operating System: Windows 11 Home 64, English Standard Ports: 1x USB 2.0; 1x USB 3.2 Gen 1; 1x USB-C 3.2 Gen 1 (support data transfer, Power Delivery 3.0 and DisplayPort 1.2); 1x HDMI 1.4b; 1x Card reader; 1x Headphone/microphone combo jack (3.5mm); 1x Power connector</p> <p>Additional Requests from Procuring Entity: <input type="checkbox"/> Please provide sample upon request of end-user <input type="checkbox"/> Please see full specifications/attached sample design for reference. <input checked="" type="checkbox"/> Other conditions to this request, please state: For more info, please contact the end-user at 8924-6031 loc. 227/229 Kindly address all proposals to the Chairperson, Bids and Awards Committee</p> <p>Contract shall be awarded to the bidder per: <input type="checkbox"/> Item basis <input checked="" type="checkbox"/> Lot basis</p> <p>Bidders must submit the following requirements upon submission of proposal. Non-submission of these requirements shall be grounds for disqualification from the bidding process:</p> <ol style="list-style-type: none"> DTI/SEC Registration Certificate Valid and Current Mayor's Permit PHILGEPS Certificate of Registration BIR Certificate of Registration Omnibus Sworn Statement <p>Important Note: -For goods, conforme of the winning bidder must be done within seven (7) calendar days upon serving of the PO. -For services, conforme of the winning bidder must be done within fourteen (14) calendar days upon serving of the JO. -Notarization of the OSS should be complied with after the award of the contract but before payment pursuant to item 6.3 of GPPB 09-2020</p>	2 units	P _____	P _____

Brand : _____
 Delivery Period : _____
 Warranty : _____
 Price Validity : _____

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

Printed Name/Signature Tel. No./Cellphone No. _____
Email Address Date