



REQUEST FOR QUOTATIONS
No. 0294-10-21
INVITATION FOR NEGOTIATED PROCUREMENTS DUE TO
TWO FAILED BIDDINGS

SUPPLY AND DELIVERY OF VARIOUS I.T. EQUIPMENT

1. The *Biodiversity Management Bureau*, intends to apply the sum of **One Million Four Hundred Fifty Thousand Pesos (P1,450,000.00)** being the ABC to payments under the contract for the *Supply and Delivery of Various I.T. Equipment*
2. The *Biodiversity Management Bureau* through the Bids and Awards Committee (BMB-BAC) now invites technically, legally and financially capable suppliers for the above project for items as indicated in Annex "A"
3. The procurement procedure for this requirement is Negotiated Procurement pursuant to Section 53.1 of the 2016 Revised Implementing Rules and Regulations (IRR) of the Republic Act (R.A.) No. 9184, otherwise known as the "*Government Procurement Reform Act*" including Annex "H" thereof.

The BAC will engage in negotiations with a sufficient number of suppliers to ensure effective competition. The selection of the successful offer shall be based on the best and final offer that will be submitted on the specified date shown below, and which would meet the minimum technical specifications required.

4. Interested Bidders may obtain further information from the BMB-BAC Secretariat, Administration Building No. 6, Ninoy Aquino Parks and Wildlife Center, Quezon Avenue, Diliman, Quezon City from October 18, 2021 to November 8, 2021, 1:00pm.
5. The schedule of bidding activities is herein stated below:

Activities	Schedule
Posting of Request for Submission of Price Quotations	October 18, 2021
Issuance and Availability of Request for Quotations and Other Procurement Document	October 18, 2021 To November 8, 2021, 1:00pm
Preliminary Conference/Clarification/ Issuance of Amendments	October 26, 2021
Submission of filed out Request for Quotation and Technical Requirements	November 8, 2021, 1:00pm
Opening of Request for Quotations	November 8, 2021, 1:30pm

6. Interested bidders shall submit the documents enumerated in Annex "B" in sealed envelopes, labeled as "Negotiated Documents", with the title project name of the bidder, address of the Bidder, and contact details of the bidder, addressed to the

undersigned. Sealing and Markings for the sealed envelopes are provided in Annex "C"

7. The BMB reserves the right to accept or reject any proposal and to terminate the procurement process at any time prior to awarding of contract, without thereby incurring any liability to the affected suppliers.

Approved for posting:



NANCY R. CORPUZ
Chairperson, BAC

**SUPPLY AND DELIVERY OF VARIOUS I.T. EQUIPMENT
(NEGOTIATED –PROCUREMENT)**

TECHNICAL SPECIFICATIONS

Item No.	Description/Specifications	Quantity	Delivery Period
1	<p>Branded All-in-One Desktop</p> <p>Operating System: Genuine Windows 10 Processor : Intel Core i5-10210U Processor 1.60 GHz 6M Cache, up to 4.20 GHz Graphics : Intel UHD Graphics 620 Display : 23.8-inch, FHD (1920 x 1080) 16:9, IPS-level Panel, Anti-glare display, LED Backlit, 250nits, sRGB: 100%, Screen-to-body ratio 88% Memory : 8GB DDR4 2666 SoDIMM Storage : 1TB SATA 5400RPM 2.5" HDD + 256 GB M.2 2280 Solid State Drive Webcam: Integrated 1.0 MP HD high-sense webcam Connectivity: Wireless LAN 802.11ac + Bluetooth 4.2 LE, LAN: Gigabit Ethernet Front/Side I/O connectors: Card reader: Yes I/O connectors :</p> <ul style="list-style-type: none"> • HDMI port(s): 1 • LAN port(s): 1 • Audio jack(s): 1 • USB 3.1 Gen 1 port(s): 4 • Card reader: 1 <p>Bundled Item:</p> <ul style="list-style-type: none"> ▪ USB Wired Keyboard & Wired Mouse ▪ Microsoft Office Home and Student 2019 (Pre-Installed) <p>Warranty : 1 year Minimum (parts/labor)</p>	12 units	Ninety (90) Calendar Days upon receipt of Notice to Proceed
2	<p>Speed Wired Network Desktop Scanner with ADF</p> <p>Basic Specs: Scanning Speed : 40 ppm (1.5 seconds (A4/LTR)) Document Size – Multiple Papers (Width) : 51 mm to 215.9 mm Document Size – Multiple Papers (length) : 51 mm to 355.6 mm Document Size – Single Paper (Width): 51 mm to 215.9 mm Document Size – Single Paper (length): 51 to 5,000 mm Colour Scan: Yes Black Scan: Yes Duplex Scan: Yes Color Depth – Input : 30-bit colour processing Color Depth – Output: 24-bit colour processing Resolution – Optical: Max. 600 dpi x 600 dpi</p>	13 units	-do-

	<p>Resolution – Interpolated : Max. 1,200 dpi × 1,200 dpi Scanning Width :Max. 215 mm GRAYSCALE: 256 levels General Specs: Memory Capacity : 256 MB Interface: Hi-Speed USB 2.0 LAN: 10Base-T/100Base-TX/1000Base-T ADF (Automatic Document Feeder) : Up to 50 pages (Paper: 80 g/m²) Compatibility: Twain Compliant - WINDOWS® Windows® XP Home (SP3) / Windows® XP Professional (SP3, x32 only) / Windows Vista® / Windows Server® 2003 (only 32 bit) / Windows Server® 2008 / Windows Server® 2008 R2 / Windows Server® 2012 / Windows Server® 2012 R2 / Windows® 7 / Windows® 8 / Windows® 8.1v Twain Compliant - MAC OS X 10.8.5, 10.9.x, 10.10.x Wia Compliant - WINDOWS® Windows® XP (SP3) / Windows Vista® / Windows® 7 / Windows® 8/8.1 ICA Compliant - MAC OS OS X 10.8.5, 10.9.x, 10.10.x ISISTM Compliant - WINDOWS® Windows Vista® / Windows® 7 / Windows® 8 / Windows® 8.1 Operation Power Source: AC: 220 - 240 V, 50/60 Hz Weight: 4.5 kg Product Dimensions (Width X Depth X Height) 306 mm x 250 mm x 258 mm Warranty: 1year</p>		
3	<p>Branded Core i7-10700K Windows 10 with 23" Full HD Monitor</p> <ul style="list-style-type: none"> ▪ Operating System: Genuine Windows 10 Professional ▪ CPU: Comet Lake Intel Core i7-10700K Processor 3.80 GHz 16M Cache, up to 5.10 GHz ▪ Chipset: Intel Z490 ▪ Storage: 2TB (SATA) 7200rpm + 1TB SSD ▪ System Memory: U-DIMM DDR4 32GB (32G*1) ▪ Graphics: RTX 2070 Super, 8GB GDDR6 ▪ Connectivity: <ul style="list-style-type: none"> Wireless LAN: Intel Dual Band Wireless-AC Bluetooth: BT5.1 ▪ Bundled: Gaming Keyboard + Mouse Combo, Headset ▪ Monitor: <ul style="list-style-type: none"> Screen Size: 21.5" Resolution: 1920 x 1080 Refresh Rate: 75Hz Response Time: 6.5ms(GtG) Panel Type: VA Signal Input: HDMI 1.4 x1, VGA Audio Output: Headphone out (3.5mm) 	2 units	-do-

	Warranty: minimum 1 year (parts/labor)		
4	Intel Core i5 Small Form Factor Desktop with 21.5" Monitor Operating System: Genuine Microsoft Windows 10 64-bit Processor: Intel 10 th Gen Core i5-10400F [6 Cores] (up to 4.30GHz, 12M Cache) Memory: 16Gb DDR4 exp to 64Gb Graphics: GT 710 2Gb Storage: 1TB 2.5 5400rpm SATA + 500GB Fast SSD SATA drive Media Storage: Optional 8x DVD Writer Drive Form Factor: Small form factor (SFF) Peripheral Interfaces: Two Super Speed USB 3.0 front and Two USB 3.1 Gen 1 Rear ports; Four USB 2.0 Rear Ports, VGA Port and HDMI Port; PS2Port, Audio Ports, Gigabit Network Port LAN Support: 10/100/1000 Mb/s Gigabit Ethernet Controller Optional Intel® Dual Band Wireless-AC 3165 with Dual Mode Bluetooth®4.2 BLE Audio: Intel® High Definition Audio (Intel® HD Audio); Built in Speaker Module Bundled Items: Multimedia Keyboard and Optical Scroll Mouse Power Supply: 250Watts High Efficiency 80 Plus Power Supply Monitor: 21.5" Full HD 75Hz IPS Monitor Warranty: Service Offerings 3-Year Limited Parts Warranty & Technical Support Policy; 1-Year Next Business Day On-site Service-	2 units	-do-
5	Branded 65" 4K Ultra HD Smart TV Screen Size : 65" Weight : 20.9 kg. Dimensions : 28.21 x 144.94 x 90.66cm Picture Real 4K Picture Quality Processor 4K 4K Upscaling High Dynamic Range UHD Dimming Mega Contrast Sound Adaptive Sound 20W Sound Output 2 Ch Speaker Smart Smart TV Netflix / Youtube SmartThings App Support Bluetooth Audio Tap View One Remote Control Style Ambient Mode 3 Slide Bezel-Less	1 unit	-do-

	<p>Clean Cable Solution</p> <p>Design 3-Side Bezel-less Design</p> <p>Others 120Hz Motion Rate Wireless Built-In WiFi HDMI (3 Ports) USB (2 Port)</p> <p>Warranty : 1 Year Manufacturer Warranty</p>		
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REQUIRED DOCUMENTS

I. Legal Documents

Class "A" Documents

- a. PhilGEPS Certificate of Registration with Annex A or Class "B" eligibility documents: **or**
- b. Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document, **and**
- c. Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas; **and**
- d. Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

II. Technical Documents

- e. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid (*Form I*); **and**
- f. Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents (*Form II*); **and**
- g. Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; **or** Original copy of Notarized Bid Securing Declaration (*Form III*); **and**
- h. Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable (*Form IV*); **and**
- i. Original duly signed Omnibus Sworn Statement (OSS) (*Form V*)

and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

III. Financial Documents

j. The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**

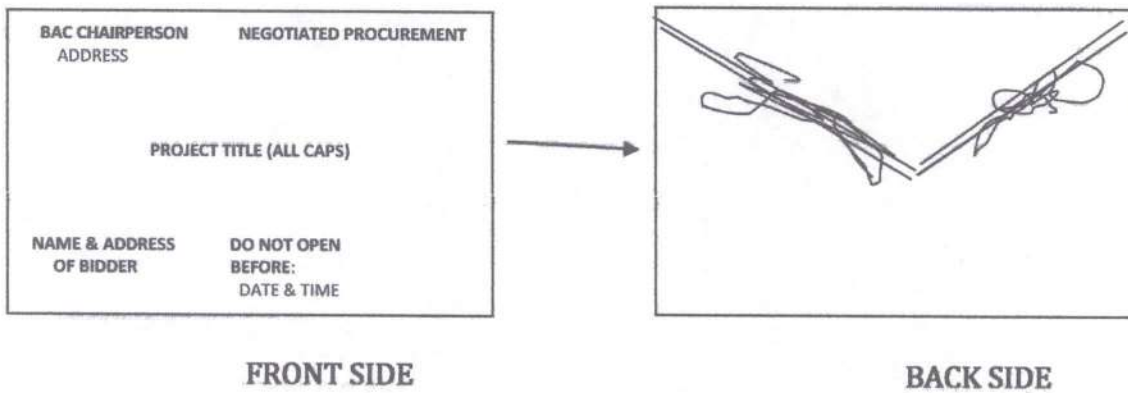
k. The prospective bidder's computation of Net Financial Contracting Capacity (NFCC); **or**

A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

l. Original of duly signed and accomplished Request for Quotation (*Form VI*); **and**

m. Original of duly signed and accomplished Price Schedule(s) (*Form VII*).

SEALING and MARKINGS of BID ENVELOPES



- NOTE : 1. ALL ENVELOPES (ORIGINAL COPY, COPY NO.1 AND COPY NO. 2) MUST BE PROPERLY LABELED, SEALED AND SIGNED INCLUDING THE MOTHER ENVELOPE
2. ALL SUBMITTED DOCUMENTS MUST BE SIGNED BY THE BIDDER'S AUTHORIZED SIGNATORY
3. INDEX TABS/EAR TAGS MUST BE PROVIDED FOR EASY REFERENCE/SCANNING.

***Statement of all Ongoing Government and Private Contracts
Including Contracts Awarded but not yet Started***

Business Name: _____

Business Address: _____

Name of Client	Date of the Contract	Kinds of Goods	Value of Outstanding Contracts	Date of Delivery
<u>Government</u>				
<u>Private</u>				

Submitted by : _____
(Printed Name and Signature)

Designation : _____

Date : _____

Instructions:

- i. Statement of all ongoing contracts including those awarded but not yet started (government and private contracts which may be similar or not similar to the project being bidded within the last five (5) years prior to the deadline for the submission and receipt of bids.
- ii. If there is no ongoing contract including awarded but not yet started as of the aforementioned period, state non-equivalent term.
- iii. The total amount of the ongoing and awarded but not yet started contracts should be consistent with those used in the Net Financial Contracting Capacity (NFCC).

Statement of Single Largest Completed Contract
Which is Similar in Nature
(indicate only one)

Business Name : _____

Business Address: _____

Name of Client	Date of the Contract	Kinds of Goods	Amount of Contract	Date of Delivery	End User's Acceptance or Official Receipt(s) or Sales Invoice Issued for the Contract

Submitted by: _____
(Printed Name and Signature)

Bid Securing Declaration Form

[shall be submitted with the Bid if bidder opts to provide this form of bid security]

REPUBLIC OF THE PHILIPPINES)

CITY OF _____) S.S.

BID SECURING DECLARATION

Project Identification No.: *[Insert number]*

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of *[month]* *[year]* at *[place of execution]*.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Format shall be based on the latest Rules on Notarial Practice]

Statement of Compliance
to Technical Specifications

[Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]

Item	Specification	Statement of Compliance
	SUPPLY AND DELIVERY OF VARIOUS I.T. EQUIPMENT	
1	<p>12 units Branded All-in-One Desktop</p> <p>Operating System: Genuine Windows 10</p> <p>Processor : Intel Core i5-10210U Processor 1.60 GHz 6M Cache, up to 4.20 GHz</p> <p>Graphics : Intel UHD Graphics 620</p> <p>Display : 23.8-inch, FHD (1920 x 1080) 16:9, IPS-level Panel, Anti-glare display,</p> <p>LED Backlit, 250nits, sRGB: 100%, Screen-to-body ratio88%</p> <p>Memory : 8GB DDR4 2666 SoDIMM</p> <p>Storage : 1TB SATA 5400RPM 2.5" HDD + 256 GB M.2 2280 Solid State Drive</p> <p>Webcam: Integrated 1.0 MP HD high-sense webcam</p> <p>Connectivity: Wireless LAN 802.11ac + Bluetooth 4.2 LE, LAN: Gigabit Ethernet</p> <p>Front/Side I/O connectors: Card reader: Yes</p> <p>I/O connectors :</p> <ul style="list-style-type: none">• HDMI port(s): 1• LAN port(s): 1• Audio jack(s): 1• USB 3.1 Gen 1 port(s): 4• Card reader:1 <p>Bundled Item:</p> <ul style="list-style-type: none">▪ USB Wired Keyboard & Wired Mouse▪ Microsoft Office Home and Student 2019 (Pre-Installed)	

	Warranty : 1 year Minimum (parts/labor)	
2	<p>13 units Speed Wired Network Desktop Scanner with ADF</p> <p><u>Basic Specs:</u></p> <p>Scanning Speed : 40 ppm (1.5 seconds (A4/LTR))</p> <p>Document Size – Multiple Papers (Width) : 51 mm to 215.9 mm</p> <p>Document Size – Multiple Papers (length) : 51 mm to 355.6 mm</p> <p>Document Size – Single Paper (Width): 51 mm to 215.9 mm</p> <p>Document Size – Single Paper (length): 51 to 5,000 mm</p> <p>Colour Scan: Yes Black Scan: Yes</p> <p>Duplex Scan: Yes</p> <p>Color Depth – Input : 30-bit colour processing</p> <p>Color Depth – Output: 24-bit colour processing</p> <p>Resolution – Optical: Max. 600 dpi × 600 dpi</p> <p>Resolution – Interpolated : Max. 1,200 dpi × 1,200 dpi</p> <p>Scanning Width :Max. 215 mm</p> <p>GRAYSCALE: 256 levels</p> <p><u>General Specs:</u></p> <p>Memory Capacity : 256 MB</p> <p>Interface: Hi-Speed USB 2.0</p> <p>LAN: 10Base-T/100Base-TX/1000Base-T</p> <p>ADF (Automatic Document Feeder) : Up to 50 pages (Paper: 80 g/m²)</p> <p><u>Compatibility:</u></p> <p>Twain Compliant - WINDOWS®</p> <p>Windows® XP Home (SP3) / Windows® XP Professional (SP3, x32 only) / Windows Vista® / Windows Server® 2003 (only 32 bit) / Windows Server® 2008 / Windows Server® 2008 R2 / Windows Server® 2012 / Windows Server® 2012 R2 / Windows® 7 / Windows® 8 / Windows® 8.1v</p> <p>Twain Compliant - MAC OS X 10.8.5, 10.9.x, 10.10.x</p> <p>Wia Compliant - WINDOWS®</p> <p>Windows® XP (SP3) / Windows Vista® / Windows® 7 / Windows® 8/8.1</p> <p>ICA Compliant - MAC OS</p> <p>OS X 10.8.5, 10.9.x, 10.10.x</p> <p>ISISTM Compliant - WINDOWS®</p> <p>Windows Vista® / Windows® 7 / Windows® 8 / Windows® 8.1</p> <p>Operation</p> <p>Power Source: AC: 220 - 240 V, 50/60 Hz</p>	

	<p>Weight: 4.5 kg</p> <p>Product Dimensions (Width X Depth X Height)</p> <p>306 mm x 250 mm x 258 mm</p> <p>Warranty: 1year</p>	
3	<p>2 units Branded Core i7-10700K Windows 10 with 23" Full HD Monitor</p> <ul style="list-style-type: none"> Operating System: Genuine Windows 10 Professional CPU: Comet Lake Intel Core i7-10700K Processor 3.80 GHz 16M Cache, up to 5.10 GHz Chipset: Intel Z490 Storage: 2TB (SATA) 7200rpm + 1TB SSD System Memory: U-DIMM DDR4 32GB (32G*1) Graphics: RTX 2070 Super, 8GB GDDR6 Connectivity: <ul style="list-style-type: none"> Wireless LAN: Intel Dual Band Wireless-AC Bluetooth: BT5.1 Bundled: Gaming Keyboard + Mouse Combo, Headset Monitor: <ul style="list-style-type: none"> Screen Size: 21.5" Resolution: 1920 x 1080 Refresh Rate: 75Hz Response Time: 6.5ms(GtG) Panel Type: VA Signal Input: HDMI 1.4 x1, VGA Audio Output: Headphone out (3.5mm) Warranty: minimum 1 year (parts/labor) 	
4	<p>2 units Intel Core i5 Small Form Factor Desktop with 21.5" Monitor</p> <p>Operating System: Genuine Microsoft Windows 10 64-bit</p> <p>Processor: Intel 10th Gen Core i5-10400F [6 Cores] (up to 4.30GHz, 12M Cache)</p> <p>Memory: 16Gb DDR4 exp to 64Gb</p> <p>Graphics: GT 710 2Gb</p> <p>Storage: 1TB 2.5 5400rpm SATA + 500GB Fast SSD SATA drive</p> <p>Media Storage: Optional 8x DVD Writer Drive</p> <p>Form Factor: Small form factor (SFF)</p> <p>Peripheral Interfaces: Two Super Speed USB 3.0 front and Two USB 3.1 Gen 1 Rear ports; Four USB 2.0 Rear Ports, VGA Port and HDMI Port; PS2Port, Audio Ports, Gigabit Network Port</p> <p>LAN Support: 10/100/1000 Mb/s Gigabit Ethernet Controller</p> <p>Optional Intel® Dual Band Wireless-AC 3165 with Dual Mode Bluetooth®4.2 BLE</p>	

	<p>Audio: Intel® High Definition Audio (Intel® HD Audio); Built in Speaker Module</p> <p>Bundled Items: Multimedia Keyboard and Optical Scroll Mouse</p> <p>Power Supply: 250Watts High Efficiency 80 Plus Power Supply</p> <p>Monitor: 21.5" Full HD 75Hz IPS Monitor</p> <p>Warranty: Service Offerings 3-Year Limited Parts Warranty & Technical Support</p> <p>Policy; 1-Year Next Business Day On-site Service-</p>	
5	<p>1 unit Branded 65" 4K Ultra HD Smart TV</p> <p>Screen Size : 65"</p> <p>Weight : 20.9 kg.</p> <p>Dimensions : 28.21 x 144.94 x 90.66cm</p> <p>Picture</p> <p>Real 4K Picture Quality</p> <p>Processor 4K</p> <p>4K Upscaling</p> <p>High Dynamic Range</p> <p>UHD Dimming</p> <p>Mega Contrast</p> <p>Sound</p> <p>Adaptive Sound</p> <p>20W Sound Output</p> <p>2 Ch Speaker</p> <p>Smart</p> <p>Smart TV</p> <p>Netflix / Youtube</p> <p>SmartThings App Support</p> <p>Bluetooth Audio</p> <p>Tap View</p> <p>One Remote Control</p> <p>Style</p> <p>Ambient Mode</p> <p>3 Slide Bezel-Less</p> <p>Clean Cable Solution</p> <p>Design</p> <p>3-Side Bezel-less Design</p> <p>Others</p> <p>120Hz Motion Rate</p> <p>Wireless Built-In WiFi</p> <p>HDMI (3 Ports)</p> <p>USB (2 Port)</p> <p>Warranty : 1 Year Manufacturer Warranty</p>	

Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)

CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any

payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Format shall be based on the latest Rules on Notarial Practice]

Form VI

BIODIVERSITY MANAGEMENT BUREAU
Quezon Avenue, Diliman, Quezon City
Telefax No. 924-6031 local 220

Date: _____
Quotation No. _____

REQUEST FOR QUOTATION

Company Name

Address

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than_____.

- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.
2. DELIVERY PERIOD IS WITHIN NINETY (90) CALENDAR DAYS
3. WARRANTY SHALL BE FOR A PERIOD OF ONE (1) YEAR FROM THE DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF ____ CALENDAR DAYS
5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

Title of Procurement :
SUPPLY AND DELIVERY OF VARIOUS I.T. EQUIPMENT

Purpose :
For official use of BMB

Approved Budget for the Contract (ABC):
P1,450,000.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./UNIT	UNIT PRICE	TOTAL PRICE
1	Branded All-in-One Desktop Operating System: Genuine Windows 10 Processor : Intel Core i5-10210U Processor 1.60 GHz 6M Cache, up to 4.20 GHz Graphics : Intel UHD Graphics 620 Display : 23.8-inch, FHD (1920 x 1080) 16:9, IPS-level Panel, Anti-glare display, LED Backlit, 250nits, sRGB: 100%, Screen-to-body ratio88% Memory : 8GB DDR4 2666 SoDIMM Storage : 1TB SATA 5400RPM 2.5" HDD + 256 GB M.2 2280 Solid State Drive Webcam: Integrated 1.0 MP HD high-sense webcam Connectivity: Wireless LAN 802.11ac + Bluetooth 4.2 LE, LAN: Gigabit Ethernet Front/Side I/O connectors: Card reader: Yes I/O connectors : <ul style="list-style-type: none">• HDMI port(s): 1• LAN port(s): 1• Audio jack(s): 1• USB 3.1 Gen 1 port(s): 4	12 units	P _____	P _____

	<ul style="list-style-type: none"> • Card reader:1 <p>Bundled Item:</p> <ul style="list-style-type: none"> ▪ USB Wired Keyboard & Wired Mouse ▪ Microsoft Office Home and Student 2019 (Pre-Installed) <p>Warranty : 1 year Minimum (parts/labor)</p>			
2	<p>Speed Wired Network Desktop Scanner with ADF</p> <p>Basic Specs: Scanning Speed : 40 ppm (1.5 seconds (A4/LTR)) Document Size – Multiple Papers (Width) : 51 mm to 215.9 mm Document Size – Multiple Papers (length) : 51 mm to 355.6 mm Document Size – Single Paper (Width): 51 mm to 215.9 mm Document Size – Single Paper (length): 51 to 5,000 mm Colour Scan: Yes Black Scan: Yes Duplex Scan: Yes Color Depth – Input : 30-bit colour processing Color Depth – Output: 24-bit colour processing Resolution – Optical: Max. 600 dpi × 600 dpi Resolution – Interpolated : Max. 1,200 dpi × 1,200 dpi Scanning Width :Max. 215 mm GRAYSCALE: 256 levels</p> <p>General Specs: Memory Capacity : 256 MB Interface: Hi-Speed USB 2.0 LAN: 10Base-T/100Base-TX/1000Base-T ADF (Automatic Document Feeder) : Up to 50 pages (Paper: 80 g/m²)</p> <p>Compatibility: Twain Compliant - WINDOWS® Windows® XP Home (SP3) / Windows® XP Professional (SP3, x32 only) / Windows Vista® / Windows Server® 2003 (only 32 bit) / Windows Server® 2008 / Windows Server® 2008 R2 / Windows Server® 2012 / Windows Server® 2012 R2 / Windows® 7 / Windows® 8 / Windows® 8.1v Twain Compliant - MAC OS X 10.8.5, 10.9.x, 10.10.x Wia Compliant - WINDOWS® Windows® XP (SP3) / Windows Vista® / Windows® 7 / Windows® 8/8.1 ICA Compliant - MAC OS OS X 10.8.5, 10.9.x, 10.10.x ISIS™ Compliant - WINDOWS® Windows Vista® / Windows® 7 / Windows® 8 / Windows® 8.1</p> <p>Operation Power Source: AC: 220 - 240 V, 50/60 Hz Weight: 4.5 kg Product Dimensions (Width X Depth X Height) 306 mm x 250 mm x 258 mm Warranty: 1year</p>	13 Units	P _____	P _____
3	<p>Branded Core i7-10700K Windows 10 with 23" Full HD Monitor</p> <ul style="list-style-type: none"> ▪ Operating System: Genuine Windows 10 Professional ▪ CPU: Comet Lake Intel Core i7-10700K Processor 3.80 GHz 16M Cache, up to 5.10 GHz ▪ Chipset: Intel Z490 ▪ Storage: 2TB (SATA) 7200rpm + 1TB SSD ▪ System Memory: U-DIMM DDR4 32GB (32G*1) ▪ Graphics: RTX 2070 Super, 8GB GDDR6 	2 units	P _____	P _____

	<ul style="list-style-type: none"> ▪ Connectivity: Wireless LAN: Intel Dual Band Wireless-AC Bluetooth: BT5.1 ▪ Bundled: Gaming Keyboard + Mouse Combo, Headset ▪ Monitor: Screen Size: 21.5" Resolution: 1920 x 1080 Refresh Rate: 75Hz Response Time: 6.5ms(GtG) Panel Type: VA Signal Input: HDMI 1.4 x1, VGA Audio Output: Headphone out (3.5mm) Warranty: minimum 1 year (parts/labor) 			
4	<p>Intel Core i5 Small Form Factor Desktop with 21.5" Monitor Operating System: Genuine Microsoft Windows 10 64-bit Processor: Intel 10th Gen Core i5-10400F [6 Cores] (up to 4.30GHz, 12M Cache) Memory: 16Gb DDR4 exp to 64Gb Graphics: GT 710 2Gb Storage: 1TB 2.5 5400rpm SATA + 500GB Fast SSD SATA drive Media Storage: Optional 8x DVD Writer Drive Form Factor: Small form factor (SFF) Peripheral Interfaces: Two Super Speed USB 3.0 front and Two USB 3.1 Gen 1 Rear ports; Four USB 2.0 Rear Ports, VGA Port and HDMI Port; PS2Port, Audio Ports, Gigabit Network Port LAN Support: 10/100/1000 Mb/s Gigabit Ethernet Controller Optional Intel® Dual Band Wireless-AC 3165 with Dual Mode Bluetooth®4.2 BLE Audio: Intel® High Definition Audio (Intel® HD Audio); Built in Speaker Module Bundled Items: Multimedia Keyboard and Optical Scroll Mouse Power Supply: 250Watts High Efficiency 80 Plus Power Supply Monitor: 21.5" Full HD 75Hz IPS Monitor Warranty: Service Offerings 3-Year Limited Parts Warranty & Technical Support Policy; 1-Year Next Business Day On-site Service-</p>	2 units	P _____	P _____
5	<p>Branded 65" 4K Ultra HD Smart TV Screen Size : 65" Weight : 20.9 kg. Dimensions : 28.21 x 144.94 x 90.66cm</p> <p>Picture Real 4K Picture Quality Processor 4K 4K Upscaling High Dynamic Range UHD Dimming Mega Contrast</p> <p>Sound Adaptive Sound 20W Sound Output 2 Ch Speaker</p>	1 unit	P _____	P _____

Brand : _____
Delivery Period : _____
Warranty : _____
Price Validity : _____

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above

Printed Name/Signature

Tel. No./Cellphone No.

E-mail Address

Date