

BIODIVERSITY MANAGEMENT BUREAU
Quezon Avenue, Diliman, Quezon City
Telefax No. 924-6031 local 220

Date: **10-Nov-21**
Quotation No: **0410-11-21**

REQUEST FOR QUOTATION

Company Name

Address

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____


NANCY R. CORPUZ
Chairperson, Bids and Awards Committee

- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.
2. DELIVERY PERIOD IS WITHIN 15 CALENDAR DAYS.
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS/ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF 30 CALENDAR DAYS.
5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

Title of Procurement: _____
Supply and Delivery of Various Supplies and Accessories for Laptop

Purpose: _____
For official use of BMB

Approved Budget for the Contract (ABC): _____
P 83,000.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
1	Laptop Charger (Genuine) Output rating: 19V = 2.37A AC adapter power: 65W Compatible brand: Asus X552U	4 Units	P _____	P _____
2	Laptop Battery (Genuine) Battery Type: Li-ion Battery Voltage: 7.7 V Capacity: 38 WH / 5000 mAh Compatible brand: Asus X552U	4 Units	P _____	P _____
3	Laptop Battery (Genuine) Battery Type: Li-ion Battery Voltage: 11.4 V Capacity: 42 WH / 3500 mAh Compatible brand: Dell Inspiron 14 7460	3 Units	P _____	P _____
4	Memory for Laptop (Genuine) 8GB DDR4 Module Type: SODIMM Speed: 2666 MHz (PC4-21300)	10 Pcs.	P _____	P _____
	* Kindly address all proposals to the Chairperson, Bids and Awards Committee		Total:	P _____
Additional Requests from Procuring Entity: <input type="checkbox"/> Please provide sample upon request of end-user <input type="checkbox"/> Please see full specifications/attached sample design for reference. <input checked="" type="checkbox"/> Other conditions to this request, please state: <u>For more information, please contact the end-user at 8924-6031 loc. 210/253</u> Contract shall be awarded to the bidder per: <input type="checkbox"/> Item basis <input checked="" type="checkbox"/> Lot basis Bidders must submit the following requirements:* 1. DTI/SEC Registration Certificate 2. Mayor's Permit 3. PHILGEPS Certificate of Registration 4. BIR Certificate of Registration 5. Omnibus Sworn Statement <small>Important Note: *For goods, conform of the winning bidder must be done within seven (7) calendar days upon serving of the PO. *For services, conform of the winning bidder must be done within fourteen (14) calendar days upon serving of the JO. *Notarization of the OSS should be complied with after the award of the contract but before payment pursuant to Item 0.3 of GPPB 09-2020</small> <small>*Non-submission of these requirements may be grounds for disqualification from the bidding process.</small>				

Brand : _____
Delivery Period : _____
Warranty : _____
Price Validity : _____

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

Printed Name/Signature _____
Tel. No./Cellphone No. _____

Email Address _____

Date