

REQUEST FOR QUOTATION

Company Name

Address

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____.


NANCY R. CORPUZ
Chairperson, Bids and Awards Committee

- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.
2. DELIVERY PERIOD IS WITHIN 15 CALENDAR DAYS.
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS/ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF 30 CALENDAR DAYS.
5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

Title of Procurement:
Supply, Printing, and Delivery of Philippine Eagle Coloring Book and Raptors Field Guide

Purpose:
For official use of WRD (IEC Materials)

Approved Budget for the Contract (ABC):
P 80,000.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
1	Philippine Eagle Coloring Book <i>Specifications:</i> Size: 8.5 x 11 , 80gsm Pages inside: 24 pages/back to back, black print Cover: C2S 220, full color Saddle stitch	500 pcs	P _____	P _____
2	Raptors Field Guide <i>Specifications:</i> Size: A4 Approximately 22 pages, back to back, full color Combo ring binding	100 pcs	P _____	P _____
			TOTAL :	P _____
<p align="center"><i>* Kindly address all proposals to the Chairperson, Bids and Awards Committee</i></p> <p>Additional Requests from Procuring Entity: <input checked="" type="checkbox"/> Please provide sample upon request of end-user <input checked="" type="checkbox"/> Please see full specifications/attached sample design for reference <input checked="" type="checkbox"/> Other conditions to this request, please state: <u>For inquiries, please contact: 8924-6031 loc. 225/223</u> Contract shall be awarded to the bidder per: <input type="checkbox"/> Item basis <input checked="" type="checkbox"/> Lot basis</p> <p>Bidders must submit the following requirements:*</p> <ol style="list-style-type: none"> DTI/SEC Registration Certificate Mayor's Permit PHILGEPS Certificate of Registration BIR Certificate of Registration (2303) Omnibus Sworn Statement <p><small>Important Note: *For goods, conforme of the winning bidder must be done within seven (7) calendar days upon serving of the PO. *For services, conforme of the winning bidder must be done within fourteen (14) calendar days upon serving of the JO. *Notarization of the OSS should be compiled with after the award of the contract or POJO but before payment pursuant to Item 6.3 of GPPB 09-2020. *Non-submission of these requirements may be grounds for disqualification from the bidding process.</small></p>				

Brand : _____
 Delivery Period : _____
 Warranty : _____
 Price Validity : _____

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

Printed Name/Signature _____
Tel. No./Cellphone No. _____

Email Address _____

Date

Philippine Eagle

coloring book



With Illustrations by:
GERARDO F. LITA & EMELINDA T. RAMOSO