



**BIODIVERSITY MANAGEMENT BUREAU**  
Quezon Avenue, Diliman, Quezon City  
Telefax No. 924-6031 local 220

Date: **4-Nov-21**  
Quotation No: **0373-11-21**

**REQUEST FOR QUOTATION**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_.

**NANCY R. CORPUZ**  
Chairperson, Bids and Awards Committee

- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.  
2. DELIVERY PERIOD IS WITHIN **30** CALENDAR DAYS.  
3. WARRANTY SHALL BE FOR A PERIOD OF **SIX (6) MONTHS** FOR SUPPLIES & MATERIALS/ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.  
4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF **30** CALENDAR DAYS.  
5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.  
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

**Title of Procurement:**

Re-Printing/Reproduction of ARUGA (A Journey of Discovery into 7 Protected Areas in the Philippines)

**Purpose:**

Serves as Communication, Education and Public Awareness materials.

**Approved Budget for the Contract (ABC):**

P 900,000.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
	<p align="center"><b>Re-Printing/Reproduction of ARUGA (A Journey of Discovery into 7 Protected Areas in the Philippines)</b></p> <p>Specifications: Stock: Dust Cover - Kromekote 130 : Cover - Ram cloth / PB# 20 Inside: Matt 100; Flyleaf - C2S 120 Size: Spread: 8.5" x 22"; Folded - 11" x 8.5" Color: Cover: Full color Inside: Full Colors Pages: 232 pages - inside Others: With color sep. &amp; stamping on cover &amp; spine : With Matte Lam Spot UV (Dust Cover) : With Matte Lam (flyleaf) : Lay-out supplied Process: Offset Finish: Hardbound / Smythe perfect Terms of Payment: Government terms Delivery: 30 Calendar days upon approval of final proof</p> <p>Kindly address all proposal to the Chairperson, Bids and Awards Committee</p> <p><b>Additional Requests from Procuring Entity:</b> <input checked="" type="checkbox"/> Please provide sample upon request of end-user <input checked="" type="checkbox"/> Please see full specifications/attached sample design for reference. <input type="checkbox"/> Other conditions to this request, please state: <u>For more information please contact the end-user at 8924-6031 loc 232</u></p> <p><b>Award of contract shall be made to the Bidder per:</b> <input type="checkbox"/> Item basis <input checked="" type="checkbox"/> Lot basis</p> <p><b>Bidders must submit the following requirements:*</b> 1. DTI/SEC Registration Certificate 2. Mayor's Permit 3. PHILGEPS Certificate of Registration 4. BIR Certificate of Registration 5. Omnibus Sworn Statement (OSS)</p> <p><small>Important Note: For goods, conforme of the winning bidder must be done within seven (7) calendar days upon serving of the PO. For services, conforme of the winning bidder must be done within fourteen (14) calendar days upon serving of the JO. Notarization of the OSS should be complied with after the award of the contract or PO/JO but before payment pursuant to Item 6.3 of GPPB 09-2020.</small></p> <p>*Non-submission of these requirements shall be grounds for disqualification from the bidding process.</p>	900 copies	P _____	P _____

Brand : \_\_\_\_\_  
Delivery Period : \_\_\_\_\_  
Warranty : \_\_\_\_\_  
Price Validity : \_\_\_\_\_

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Printed Name/Signature

\_\_\_\_\_  
Tel. No./Cellphone No.

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Date

# ARRUGÁ

A Journey of Discovery into  
Protected Areas in the Philippines

