

REQUEST FOR QUOTATION

 Company Name

 Address

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____


NANCY R. CORPUZ
 Chairperson, Bids and Awards Committee

- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.
 2. DELIVERY PERIOD IS WITHIN 15 CALENDAR DAYS.
 3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS/ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
 4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF 30 CALENDAR DAYS.
 5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.
 6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

Title of Procurement:
 Layout and Printing of Handbook on "Wildlife Law Enforcement Manual of Operations"
Purpose:
 For distribution to DENR Regional/Field Offices and Wildlife Enforcement Officers nationwide
Approved Budget for the Contract (ABC):
 P 800,000.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
1	<p>Layout and Printing of Handbook on "Wildlife Law Enforcement Manual of Operations"</p> <p><i>Specifications:</i> Size: 6.2"(W) x 9"(L) Cover page spread: 16.9"(W) x 9"(L) Paper thickness: Cover (1st & Last page): C2S 220# Internal pages: C2S 100# No. of pages: 555 pages plus Cover, Title page, Table of contents, Foreword & Executive summary Color: black & white text, full color for the cover page including pictures/images (Annex 1 - page 181 to 214 & Annex 2 - page 237 to 367)</p> <p>Binding: Perfect bind</p> <p style="text-align: center;"><i>* Kindly address all proposals to the Chairperson, Bids and Awards Committee</i></p> <p>Additional Requests from Procuring Entity: <input type="checkbox"/> Please provide sample upon request of end-user <input type="checkbox"/> Please see full specifications/attached sample design for reference. <input checked="" type="checkbox"/> Other conditions to this request, please state: <u>For sample design, please coordinate with the end-user: 8924-6031 loc 223 or 225</u></p> <p>Contract shall be awarded to the bidder per: <input type="checkbox"/> Item basis <input checked="" type="checkbox"/> Lot basis</p> <p>Bidders must submit the following requirements:* 1. DTI/SEC Registration Certificate 2. Mayor's Permit 3. PHILGEPS Certificate of Registration 4. BIR Certificate of Registration</p> <p><small>Important Note: For goods, conformance of the winning bidder must be done within seven (7) calendar days upon serving of the PO. For services, conformance of the winning bidder must be done within fourteen (14) calendar days upon serving of the JO.</small></p> <p><small>*Non-submission of these requirements may be grounds for disqualification from the bidding process.</small></p>	2000 copies	P _____	P _____

Brand : _____
 Delivery Period : _____
 Warranty : _____
 Price Validity : _____

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

 Printed Name/Signature Tel. No./Cellphone No. _____ Email Address _____ Date