

**BIODIVERSITY MANAGEMENT BUREAU**  
Quezon Avenue, Diliman, Quezon City  
Telefax No. 924-6031 local 220

Date: **18 Oct 21**  
Quotation No: **0315-10-21**

**REQUEST FOR QUOTATION**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_.

  
**NANCY R. COBRUIZ**  
Chairperson, Bids and Awards Committee

- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.  
2. DELIVERY PERIOD IS WITHIN 15 CALENDAR DAYS.  
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS/ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.  
4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF 30 CALENDAR DAYS.  
5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.  
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

**Title of Procurement:**  
Supply and Delivery of 300 pcs Hammock

**Purpose:**  
For the Token of MPAN Consultation & Levelling-Off Workshop

**Approved Budget for the Contract (ABC):**  
P 300,000.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
1	<p><b>Hammock</b></p> <p><i>Specifications:</i> Preferably Basekamp or equivalent brand Basic: 300 x 152cm 1 person Capacity: can hold up to 3 liters Very light and very easy to assemble Dimensions: 260 x 152cm Weight: 415g / volume 2.4L / carrying bag Loops and ropes included Color: black</p> <p align="center"><i>* Kindly address all proposals to the Chairperson, Bids and Awards Committee</i></p> <p>Additional Requests from Procuring Entity: <input checked="" type="checkbox"/> Please provide sample upon request of end-user <input checked="" type="checkbox"/> Please see full specifications/attached sample design for reference <input checked="" type="checkbox"/> Other conditions to this request, please state: <b>For inquiries, please contact: 8924-6031 loc. 207/228</b> Contract shall be awarded to the bidder per: <input type="checkbox"/> Item basis <input checked="" type="checkbox"/> Lot basis</p> <p><b>Bidders must submit the following requirements:*</b></p> <ol style="list-style-type: none"> <li>DTI/SEC Registration Certificate</li> <li>Mayor's Permit</li> <li>PHILGEPS Certificate of Registration</li> <li>BIR Certificate of Registration (2303)</li> <li>Omnibus Sworn Statement</li> </ol> <p><small><b>Important Note:</b> *For goods, conforme of the winning bidder must be done within seven (7) calendar days upon serving of the PO. *For services, conforme of the winning bidder must be done within fourteen (14) calendar days upon serving of the JO. *Notarization of the OSS should be complied with after the award of the contract or PO/JO but before payment pursuant to Item 6.3 of GPPB 09-2020.</small></p> <p><small>*Non-submission of these requirements may be grounds for disqualification from the bidding process.</small></p>	300 pcs	P _____	P _____

Brand : \_\_\_\_\_  
Delivery Period : \_\_\_\_\_  
Warranty : \_\_\_\_\_  
Price Validity : \_\_\_\_\_

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Printed Name/Signature      Tel. No./Cellphone No.      Email Address      Date

