



**BIODIVERSITY MANAGEMENT BUREAU**  
Quezon Avenue, Diliman, Quezon City  
Telefax No. 924-6031 local 220

Date: **12-Oct-21**  
Quotation No: **0298-10-21**

**REQUEST FOR QUOTATION**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_

*Nancy R. Corpuz*  
**NANCY R. CORPUZ**  
Chairperson, Bids and Awards Committee

- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.  
2. DELIVERY PERIOD IS WITHIN **15** CALENDAR DAYS.  
3. WARRANTY SHALL BE FOR A PERIOD OF **SIX (6) MONTHS** FOR SUPPLIES & MATERIALS/**ONE (1) YEAR** FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.  
4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF **30** CALENDAR DAYS.  
5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.  
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

**Title of Procurement:**

Supply and Delivery of 100 pieces Customized Tumbler

**Purpose:**

Conduct of CMEMP Implementation CY 2021 Webinar Series on November 16-18, 2021

**Approved Budget for the Contract (ABC):**

P 200,000.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
	<p>Tumbler Specifications: - with Printed colored logo Insulation: - Cold: 24 hours - Hot: 12 hours Construction: - Size: 32oz, wide mouth - Assorted Colors Brand: Preferably Hydro Flask or Equivalent brand</p> <p>Kindly address all proposal to the Chairperson, Bids and Awards Committee</p> <p><b>Additional Requests from Procuring Entity:</b>  <input checked="" type="checkbox"/> Please provide sample upon request of end-user  <input checked="" type="checkbox"/> Please see full specifications/attached sample design for reference.  <input checked="" type="checkbox"/> Other conditions to this request, please state:                      For inquiries, contract the end-user 8924-60 loc 207 /228</p> <p>Award of contract shall be made to the Bidder per:  <input type="checkbox"/> Item basis  <input checked="" type="checkbox"/> Lot basis</p> <p><b>Bidders must submit the following requirements:*</b>                      1. DTI/SEC Registration Certificate                      2. Mayor's Permit                      3. PHILGEPS Certificate of Registration                      4. BIR Certificate of Registration</p> <p><b>Important Note:</b>                      For goods, conform to the winning bidder must be done within seven (7) calendar days upon serving of the PO.                      For services, conform to the winning bidder must be done within fourteen (14) calendar days upon serving of the JO.</p> <p>*Non-submission of these requirements shall be grounds for disqualification from the bidding process.</p>	100 pcs	P _____	P _____

Brand : \_\_\_\_\_  
 Delivery Period : \_\_\_\_\_  
 Warranty : \_\_\_\_\_  
 Price Validity : \_\_\_\_\_

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Printed Name/Signature

\_\_\_\_\_  
Tel. No./Cellphone No.

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Date





AGOS<sup>CMEmp</sup>  
NG BUHAY