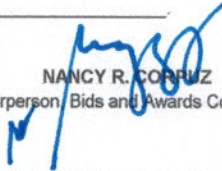


REQUEST FOR QUOTATION

Company Name

Address

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____.


NANCY R. CORPUZ
Chairperson, Bids and Awards Committee

- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.
2. DELIVERY PERIOD IS WITHIN 15 CALENDAR DAYS.
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS/ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF 30 CALENDAR DAYS.
5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

Title of Procurement:
Supply and Delivery of 30 sets Collateral (Journal Kit for IYCK Event)

Purpose:
For official use of BMB-CAWED for the conduct of Workshops (student) in lieu of the Celebration of the International Year for Cave and Karst for Dalaw Turo on November 15-19, 2021

Approved Budget for the Contract (ABC):
P 75,000.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
1	<p>Collateral (Journal Kit for IYCK Event)</p> <p><i>Inclusions:</i></p> <p>Journal Cover: faux-leather cover (w/ print and round corners) Size: A5 dotted Sheet Size: 80gsmn (acid-free) Pages: 50 Bind: Perfect bind Print: 4 pages Quantity: 30 Others: expandable interior pocket; elastic closure</p> <p>Sticker Set Size: 4"x6" Quantity: 10pcs per set Print: Full color Material: White matte paper Sticker sheets</p> <p>Post Cards Size: 4"x6" Quantity: 3pcs per set Material: Uncoated 14PT stock Print: Full color</p> <p>Magnetic Bookmark Size: 3"x1.75" (7.5cm x 4.5cm) Printed in full color Material: Recycled Paper Quantity: 2pcs per set</p> <p>Washi Tapes Size: 15mm (W) x 10m (L) Quantity: 5pcs per set</p> <p>Gift box Material: Corrugated cardboard box/Kraft mailer corrugated box Size: 9.8 x 8 x 2.7 inches Quantity: 30pcs</p> <p align="center">* Kindly address all proposals to the Chairperson, Bids and Awards Committee</p> <p>Additional Requests from Procuring Entity: <input type="checkbox"/> Please provide sample upon request of end-user <input type="checkbox"/> Please see full specifications/attached sample design for reference. <input type="checkbox"/> Other conditions to this request, please state: _____</p> <p>Contract shall be awarded to the bidder per: <input type="checkbox"/> Item basis <input checked="" type="checkbox"/> Lot basis</p> <p>Bidders must submit the following requirements:* 1. DTI/SEC Registration Certificate 2. Mayor's Permit 3. PHILGEPS Certificate of Registration 4. BIR Certificate of Registration</p> <p><small>Important Note: For goods, conforme of the winning bidder must be done within seven (7) calendar days upon serving of the PO. For services, conforme of the winning bidder must be done within fourteen (14) calendar days upon serving of the PO.</small></p> <p><small>*Non-submission of these requirements may be grounds for disqualification from the bidding process.</small></p>	30 sets	P _____	P _____

Brand : _____
Delivery Period : _____
Warranty : _____
Price Validity : _____

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

Printed Name/Signature

Tel. No./Cellphone No.

Email Address

Date