

REQUEST FOR QUOTATION

Company Name \_\_\_\_\_  
 Address \_\_\_\_\_

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_

*Meriden E. Maranan*  
 MERIDEN E. MARANAN  
 Vice-Chairperson, Bids and Awards Committee

- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.  
 2. DELIVERY PERIOD IS WITHIN 15 CALENDAR DAYS.  
 3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS/ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.  
 4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF 30 CALENDAR DAYS.  
 5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.  
 6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

Title of Procurement: \_\_\_\_\_  
 Supply and Delivery of 2 unit Laptop Computers  
 Purpose: \_\_\_\_\_  
 For official use of NAPWC  
 Approved Budget for the Contract (ABC): \_\_\_\_\_  
 P140,400.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
1	<b>Laptop Computer</b> <i>Specifications:</i> Processor: 12th Gen Intel Core i7-1255U (12MB cache, 10 cores, 12 threads, up to 4.70GHz Turbo) Operating System: Windows 11 Home. English Graphics Card: Intel Iris Xe Graphics Display: 14" FHD+ 1920x1200, 60Hz, Touch, WVA. Truelife, Narrow Border, Pen Support Memory: 16GB, 2x8GB, DDR4, 3200MHz Hard Drive: 512 GB, M.2 PCIe NVMe, SSD Case/Color: Platinum Silver Touch LCD Cover Mod with FHD Camera Keyboard: Titan Gray Backlit Keyboard, English Ports: 2 USB 3.2 Gen 2x1 Type-C with Power Delivery and Video, 1USB 3.2 Gen 1 Type A port, 1 Headset (headphone and microphone combo) port 1 HDMI 1.4 port, HDMI 1.4 (Maximum resolution supported over HDMI is 1920x1080 @60GHz. No 4k/4k output) Slot: 1 SD-Card slot Dimensions & Weight: Height (Front): 0.62" (15.70mm), Height (Rear): 0.70"(17.86mm), Width: 12.36" (314mm), Depth: 8.96" (227.50mm), Starting Weight: 3.61lbs (1.63kg) Camera: 1080p at 30 fps, FHD camera Audio and Speakers: (headphone and microphone) port Stereo speakers with Waves Maxx Audio Pro, 2W x2 = 4 W total Chassis Exterior Chassis Materials: Aluminum Wireless: Intel Wi-Fi 6E (6GHz) Ax211 2x2 Bluetooth 5.2 Wireless Card Primary Battery: 4 Cell, 54 Wh, intergrated Power: 65W Type-C EPEAT Adapter Warranty: 1 Year hardware Service with onsite/In-Home Services after remote diagnosis  <i>Inclusions:</i> Laptop Bag Mouse, Headset MS Office Student 2019	1 unit	P _____	P _____
2	<b>Laptop Computer</b> <i>Specifications:</i> Processor: Intel Core 15-8265U CPU @ 1,60GHz 1.80GHz Installed Memory: 8.00 GB, 7.88 usable System Type: 64-bit Operating System x64-based processor  <i>Inclusions:</i> Laptop Bag Mouse, Headset MS Office Student 2019	1 unit	P _____	P _____
	Additional Requests from Procuring Entity: <input type="checkbox"/> Please provide sample upon request of end-user <input type="checkbox"/> Please see full specifications/attached sample design for reference. <input checked="" type="checkbox"/> Other conditions to this request, please state: For more info, please contact the end-user at 8924-6031 loc. 236/243  Contract shall be awarded to the bidder per: <input type="checkbox"/> Item basis <input checked="" type="checkbox"/> Lot basis  Bidders must submit the following requirements upon submission of proposal. Non-submission of these requirements shall be grounds for disqualification from the bidding process: 1. DTI/SEC Registration Certificate 2. Valid and Current Mayor's Permit 3. PHILGEPS Certificate of Registration 4. BIR Certificate of Registration 5. Omnibus Sworn Statement  <b>Important Note:</b> -For goods, conform of the winning bidder must be done within seven (7) calendar days upon serving of the PO. -For services, conform of the winning bidder must be done within fourteen (14) calendar days upon serving of the JO. -Notarization of the OSS should be complied with after the award of the contract but before payment pursuant to item 6.3 of GPPB 09-2020		GRAND TOTAL:	P _____

Brand : \_\_\_\_\_  
 Delivery Period : \_\_\_\_\_  
 Warranty : \_\_\_\_\_  
 Price Validity : \_\_\_\_\_

After having carefully read and accepted your Request for Quotation, I/we quote you on the item at prices noted above.

Printed Name/Signature \_\_\_\_\_

Tel. No./Cellphone No. \_\_\_\_\_

Email Address \_\_\_\_\_

Date \_\_\_\_\_