BIODIVERSITY MANAGEMENT BUREAU
Quezon Avenue, Diliman, Quezon City
Telefax No. 924-6031 local 220

Date: 22 Feb 23
Quotation No: 0085-02-23
PR. NO. 0223. 053

REQUEST FOR QUOTATION

_____
Company Name

_____
Address

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____.

ANSON M. TAGTAG
Chairperson, Bids and Awards Committee

NOTES:
1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.
2. DELIVERY PERIOD IS WITHIN **15** CALENDAR DAYS.
3. WARRANTY SHALL BE FOR A PERIOD OF **SIX (6) MONTHS** FOR SUPPLIES & MATERIALS/**ONE (1) YEAR** FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF **30** CALENDAR DAYS.
5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

Title of Procurement:
Supply and Printing of 300 pcs. NBCS-2 Proceedings

Purpose:
For official use of CMD for 2nd National Blue Carbon Symposium Proceedings

Approved Budget for the Contract (ABC):
P150,000.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
1	**Printing of NBCS-2 Proceedings** *Specifications:* Paper Size: A4 Type of paper: Glossy lamination (220 GSM); plain paper (70 GSM) for inside pages; colored, best quality Approximate number of pages: 100 Binding: Softbound Additional Requests from Procuring Entity: **[X] Please provide sample upon request of end-user** **[X] Please see full specifications/attached sample design for reference.** **[X] Other conditions to this request, please state:** **For more info, please contact the end-user at 8924-6031 loc. 207/228** **Kindly address all proposals to the Chairperson, Bids and Awards Committee** Contract shall be awarded to the bidder per: [ ] Item basis **[X] Lot basis** _____ **Bidders must submit the following requirements upon submission of proposal. Non-submission of these requirements shall be grounds for disqualification from the bidding process:** 1. DTI/SEC Registration Certificate 2. Valid and Current Mayor's Permit 3. PHILGEPS Certificate of Registration 4. BIR Certificate of Registration 5. Omnibus Sworn Statement **Important Note:** -For goods, conforme of the winning bidder must be done within seven (7) calendar days upon serving of the PO. -For services,conforme of the winning bidder must be done within fourteen (14) calendar days upon serving of the JO. -Notarization of the OSS should be complied with after the award of the contract but before payment pursuant to Item 6.3 of GPPB 09-2020	**300 pcs**	P_____	P_____

Brand : _____
Delivery Period : _____
Warranty : _____
Price Validity : _____

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

_____ Printed Name/Signature
_____ Tel. No./Cellphone No.
_____ Email Address
_____ Date