


**REQUEST FOR QUOTATION**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_.

  
**ANSON M. TASTAG**  
Chairperson, Bids and Awards Committee

- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.  
2. DELIVERY PERIOD IS WITHIN 15 CALENDAR DAYS.  
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS/ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.  
4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF 30 CALENDAR DAYS.  
5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.  
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

**Title of Procurement:**  
Upgrading of 4 Units of Desktop Computers

**Purpose:**  
For official use of CAWED

**Approved Budget for the Contract (ABC):**  
P200,000.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
1	<p><b>Upgrading Desktop Computers</b></p> <p><i>Specifications:</i></p> <p>Processor: Intel® Core™ i5 (11th Generation) 1135G7 Processor (8M Cache, 2.4GHz up to 4.20GHz 4 Cores, 8 Threads)</p> <p>Memory: 16GB 3200MHz DDR4 Non-ECC CL22 Sodimm</p> <p>Storage: x1 250GB NV1 M.2 2280 NVMe PCIe SSD; X1 1TB 2.5 5400RPM Sata Hard Disk Drive</p> <p>Graphics: Integrated Intel® Iris® Xe Graphics (Graphics Max Dynamic Frequency 1.30GHz)</p> <p>Supported Graphics Output: HDMI 2.0a; USB-C (DP1.4); MiniDP 1.4)</p> <p>Display: 24-inch IPS 75hz Flat LCD Monitor 1920x1080 VGA/HDMI</p> <p>Peripherals: A4Tech Regular USB Keyboard and Mouse I/O Specifications</p> <p>USB Configuration: 2x front (Type-A, Type-C) and 3x rear USB 3.1 Gen2 (2x Type-A, Type-C); USB 2.0, USB 3.1 Gen2 via internal headers</p> <p>Audio (back channel + front channel); 7.1 digital (HDMI mDP); L+R mic (F)</p> <p>Integrated LAN: Intel® Ethernet Controller i225-V</p> <p>Integrated Bluetooth; Yes</p> <p># of Thunderbolt™ Ports: 2x Thunderbolt™ 3</p> <p>Additional Requests from Procuring Entity:  <input type="checkbox"/> Please provide sample upon request of end-user  <input type="checkbox"/> Please see full specifications/attached sample design for reference.  <input checked="" type="checkbox"/> Other conditions to this request, please state:  <u>For more info, please contact the end-user at 8924-6031 loc. 227/229</u>  <u>Kindly address all proposals to the Chairperson, Bids and Awards Committee</u></p> <p>Contract shall be awarded to the bidder per:  <input type="checkbox"/> Item basis  <input checked="" type="checkbox"/> Lot basis</p> <p><b>Bidders must submit the following requirements upon submission of proposal. Non-submission of these requirements shall be grounds for disqualification from the bidding process:</b></p> <ol style="list-style-type: none"> <li>DTI/SEC Registration Certificate</li> <li>Valid and Current Mayor's Permit</li> <li>PHILGEPS Certificate of Registration</li> <li>BIR Certificate of Registration</li> <li>Omnibus Sworn Statement</li> </ol> <p><b>Important Note:</b>                      -For goods, conforme of the winning bidder must be done within seven (7) calendar days upon serving of the PO.                      -For services, conforme of the winning bidder must be done within fourteen (14) calendar days upon serving of the JO.                      -Notarization of the OSS should be complied with after the award of the contract but before payment pursuant to Item 6.3 of GPPB 09-2020</p>	4 units	P _____	P _____

Brand : \_\_\_\_\_  
 Delivery Period : \_\_\_\_\_  
 Warranty : \_\_\_\_\_  
 Price Validity : \_\_\_\_\_

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Printed Name/Signature      Tel. No./Cellphone No.      \_\_\_\_\_  
Email Address      Date