

**BIODIVERSITY MANAGEMENT BUREAU**  
Quezon Avenue, Diliman, Quezon City  
Telefax No. 924-6031 local 220

Date: **11-Nov-21**  
Quotation No: **0411-11-21**

**REQUEST FOR PROPOSAL**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_.

  
**NANCY R. CORPUZ**  
Chairperson, Bids and Awards Committee

- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.  
2. DELIVERY PERIOD IS AS STATED IN THE SCHEDULE.  
3. WARRANTY SHALL BE FOR A PERIOD OF **SIX (6) MONTHS** FOR SUPPLIES & MATERIALS/**ONE (1) YEAR** FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.  
4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF **30** CALENDAR DAYS.  
5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.  
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

**Title of Procurement:**

**Meals (AM Snacks, Lunch, PM Snacks)**

**Purpose:**

**For BMB observance of the 18 day campaign to End VAW on November 29, 2021**

**Approved Budget for the Contract (ABC):**

**P 114,000.00**

ITEM NO.	SCOPE OF WORK	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
	<p align="center"><b>Meals (AM Snacks, Lunch, PM Snacks)</b></p> <p>Preferably Fastfood</p> <p>Menu: Roasted Chicken with 2 side dishes with drinks Hamburger or Cakes or Muffins with drinks</p> <p><b>Additional Requests from Procuring Entity:</b>  <input type="checkbox"/> Please provide sample upon request of end-user  <input type="checkbox"/> Please see full specifications/attached sample design for reference.  <input type="checkbox"/> Other conditions to this request, please state: _____</p> <p><b>Bidders must submit the following requirements:*</b>            1. DTI/SEC Registration Certificate            2. Mayor's Permit            3. PHILGEPS Certificate of Registration            4. BIR Certificate of Registration</p> <p><small><b>Important Note:</b> For goods, conforme of the winning bidder must be done within seven (7) calendar days upon serving of the PO. For services conforme of the winning bidder must be done within fourteen (14) calendar days upon serving of the JO.</small></p> <p><small>*Non-submission of these requirements may be grounds for disqualification from the bidding process.</small></p>	300 pax minimum guarantee	P _____	P _____

Brand : \_\_\_\_\_  
Delivery Period : \_\_\_\_\_  
Warranty : \_\_\_\_\_  
Price Validity : \_\_\_\_\_

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Printed Name/Signature

\_\_\_\_\_  
Tel. No./Cellphone No.

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Date