



Republic of the Philippines
Department of Environment and Natural Resources
BIODIVERSITY MANAGEMENT BUREAU
Quezon Avenue, Diliman, Quezon City
Tel. Nos.: (632) 924-6031 to 35 Fax: (632) 924-0109, (632) 920-4417
Website: <http://www.bmb.gov.ph> E-mail: bmb@bmb.gov.ph

REQUEST FOR EXPRESSION OF INTEREST
No. 2021-002

**PROCUREMENT OF AN INDIVIDUAL CONSULTANT-EXPERT FOR A DIVING
REFRESHER COURSE WITH COVID-19 SAFETY PROTOCOLS**

The Biodiversity Management Bureau of the Department of Environment and Natural Resources intends to engage the services of an Individual Consultant-Expert for a diving refresher course with COVID-19 safety protocols.

The BMB-Bids and Awards Committee calls for the submission of documents for qualified individual Filipino Consultant interested to bid for the requirement below, to wit:

<u>Requirement</u>	<u>Duration</u>	<u>Budget</u>
Diving Expert	Two (2) Months	P296,000.00 (Inclusive of tax)

The documents for submission are:

1. Letter of intent;
2. Curriculum Vitae to include the following :
 - Education
 - Experience in Basic and Advance open water diving, first-aid and emergency response, and COVID-19 safety protocols during diving activity;
 - Experience providing technical training, licensing, facilitated SCUBA Diving related capacity building activities for government and non-government employees;
 - Experience on conceptualizing capacity building activity designs related to SCUBA and/or Highly Technical Diving;
3. List of projects and diving courses complete;
4. Copy of PADI License;
5. PHILGEPS Certificate of Registration;
6. BIR Certificate of Registration; and
7. Omnibus Sworn Statement
**notarization of the OSS should be complied with after the award of the contract but before payment pursuant to Item 6.3 of GPPB 09-2020*

Incomplete/non-submission of these requirements may be grounds for disqualification from the procurement process.

For inquiries, please contact Mr. Desiree Eve R. Maaño at Telephone No. 8924-6031 local 207. Interested applicants must submit the documents on or before 5:00pm, to:

APR 07 2021

Vice-Chairperson, Bids and Awards Committee
Biodiversity Management Bureau

Ninoy Aquino Parks and Wildlife Center, North Avenue, Diliman, Quezon City
Tel. No. 8924-6031 loc 221 Fax :8924 6031 loc. 220
Email address : bacsec@bmb.gov.ph; coastalandmarine@gmail.com

Approved For Posting:


ARMIDA P. ANDRES
Vice-Chairperson
Bids and Awards Committee

TERMS OF REFERENCE

PROCUREMENT OF SERVICES OF EXPERT IN SCUBA DIVING REFRESHER COURSE WITH COVID-19 SAFETY PROTOCOLS

The Biodiversity Management Bureau (BMB) of the Department of Environment and Natural Resources (DENR) intends to engage the services of Experts on Diving with COVID-19 Safety Protocols for the Capacity Building component of the Coastal and Marine Ecosystems Management Program (CMEMP).

Description : Experts on Diving with COVID-19 Safety Protocols
Duration : Two months
Total Contract Cost : PhP 296,000.00 (inclusive of tax)

I. PROJECT BACKGROUND AND RATIONALE

The DENR is mandated among others, to enhance the contribution of natural resources for achieving national economic and social development and conserve specific terrestrial and marine areas representative of the Philippine natural and cultural heritage for present and future generations. One of its staff bureaus, the BMB is tasked with establishing and managing protected areas; conserving wildlife; managing coastal biodiversity and wetlands ecosystems; and implementing information and education programs on biodiversity and nature conservation.

BMB has several Divisions including the Coastal and Marine Division (CMD) which formulate policies, guidelines, plans, programs and develop standards and benchmarks for the management of coastal and marine areas under NIPAS and LGU-managed protected areas; monitor and evaluate the implementation of policies, guidelines, plans and programs on coastal and marine ecosystems management; update and maintain database and information system on coastal and marine biodiversity, including socio-economic profile of coastal communities; and identify gaps on the management of coastal and marine ecosystems.

The CMD trains and deploys SCUBA divers to conduct research including assessments and monitoring of coastal and marine ecosystems in the country. Unfortunately, similar to other research and scientific institutions all around the world, the CMD has suspended field research leaving many of these divers' work in limbo.

While it is anticipated that the imposed quarantine may be lifted in the near future, some divers may be too fearful to ever come back to diving. The majority of existing divers are likely to return slowly as they gather information and assess the risk. Those divers who are concerned are looking for answers to confidently return to safe diving. Education and a growing awareness to these divers can help to reduce the spread of Covid-19 and accelerate their return.

The proposed training course will cover topics that are simple, realistic, accurate, and follow the science. It is designed to have the depth and breadth of information across the diving industry that can reach the masses of divers and non-divers as well.

II. OBJECTIVE, SCOPE AND COVERAGE

The training course is designed to enable participants to acquire an awareness and understanding of prescribed protocols and procedures for COVID 19 safe diving and apply them in actual diving operations to help to reduce the spread of Covid-19 and accelerate their return to diving.

- Present to the trainees the current recommendations on risk prevention and mitigation procedures for diving
- To provide trainees information and practical applications on the following:
 - Measures that should be taken for the safety of divers and diving staff
 - Proper rinsing and disinfection of equipment
 - Protective measures that should be taken on diving boats
 - Buddy checks and gas sharing safety procedures
 - Managing the safety of cylinder refills
 - Proper actions to take during an emergency (First Aid and CPR)
 - Information on the survival of the virus in sea water
 - Operating procedures and emergency action plan that may apply during this pandemic

III. EXPECTED OUTPUT

1. Classrooms Lectures and Slide Presentations on Diving Safety Measures, Disinfection Operations, First aid and CPR, Survival of Viruses in Water, and Operating procedures and emergency action planning during a pandemic.
2. On-Land Workshops on Diving Gear Assembly, Donning and Removing, Transporting, Stowage, and Marking
3. In-Water Workshops on Underwater Communication, Buddy Assistance, Distancing, Wind Direction Assessment, and Underwater Emergency Procedures
4. Refresher Course on Equalization, Buoyancy, Hovering, and other Basic skills with Actual Applications of COVID-19 Safety Protocols

IV. QUALIFICATIONS

The candidate for the Procurement of Services of Expert in Scuba Diving Refresher Course with Covid-19 Safety Protocols must have the following qualification:

- Licensed SCUBA Diving Instructor for at least three (3) years (preferably PADI);
- Has at least two (2) years of professional experience in Basic and Advance open water diving, First-Aid and Emergency Response, Provided orientation on COVID-19 Safety Protocols during Diving Activity;
- Should have provided technical training, licensing, facilitated SUBA Diving related capacity building activities for government and non-government employee for at least five (5) years; and

- has experience on conceptualizing capacity building activity designs related to SCUBA Diving and/or Specialized Diving

V. INCLUSIONS

1. Professional Fees
2. Training materials
3. Refresher Diving Course Fees
4. Introductory Diving Course Fees

VI. DURATION

The engagement shall be in effect over a period of **2 months** commencing from the date of receipt of the Notice to Proceed (NTP) by the winning bidder.

VII. PAYMENT SCHEME

Payment by DENR-BMB to EXPERT shall be in Four (4) tranches, according to the schedule below:

PAYMENT TRANCHE	PERCENTAGE	BUDGET BREAKDOWN (PHP)	SCHEDULE
1 st Tranche	15%	44,400	Upon signing of Notice to Proceed
2 nd Tranche	30%	88,800	Upon the conduct of the 1 st Batch of the Diving Training
3 rd Tranche	30%	88,800	Upon the conduct of the 2 nd Batch of the Diving Training
Final Payment	25%	74,000	Upon the submission and acceptance of the Final Approved Report
		296,000	TOTAL

Note: DENR-BMB shall shoulder transportation and accommodation expenses to be included during the training

Applications must include:

- Letter of intent detailing relevant experience in undertaking similar tasks
- Curriculum Vitae
- BIR Certificate
- Omnibus Sworn Statement Notarized
- PhilGeps Registration; and
- Names and contact details of three (3) references

Documents of compliant applicants will be evaluated based on professional qualification and experience/track record:

Please send applications not later than APR 07 2021 to:

ARMIDA P. ANDRES
Vice-Chairperson
Bids and Awards Committee
Biodiversity Management Bureau
Department of Environment and Natural Resources
Ninoy Aquino Parks and Wildlife Center Compound,
North Avenue, Diliman, Quezon City
Telephone No. 8925 8950; 8924 6031 local 221
Email Address: cmd@bmb.gov.ph; bacsec@bmb.gov.ph

Approved:


AMELITA D. ORTIZ
The Assistant Director
And Officer-in-Charge, Office of the Director