



Republic of the Philippines
Department of Environment and Natural Resources
BIODIVERSITY MANAGEMENT BUREAU
Ninoy Aquino Parks and Wildlife Center
Quezon Avenue, Diliman, Quezon City
Tel. Nos.: (632) 924-6031 to 35 Fax: (632) 924-0109, (632) 920-4417
Website: <http://www.bmb.gov.ph> E-mail: bmb@bmb.gov.ph

REQUEST FOR EXPRESSION OF INTEREST
No. 2021-010

PROCUREMENT OF SERVICES OF A CONSULTING FIRM FOR THE ENHANCEMENT OF THE WETLAND BILLS

The Biodiversity Management Bureau of the Department of Environment and Natural Resources intends to engage the services of a firm for the Enhancement of the Wetland Bills, i.e., *House Bill 3460 An Act Establishing a National Wetland Policy, Providing Mechanism for its Institutionalization, and Appropriating Funds Therefor* and *Senate Bill No. 2036 An Act Establishing a National Wetland Policy, Providing Mechanism for its Institutionalization, and Appropriating Funds Therefor*.

The BMB-Bids and Awards Committee calls for the submission of documents for qualified Filipino Consulting firms interested to bid for the requirement below, to wit:

| <u>Requirement</u> | <u>Duration</u> | <u>Budget</u> |
|--------------------|-----------------|-----------------------------------|
| Consulting Firm | Nine (9) months | P530,000.00 (inclusive of tax) |

The documents for submission are:

1. Letter of intent;
2. Profile of the firm to include the following:
 - Basic information such as current email address, telephone or fax number, list of members that will be involved in the project with their educational background, work experience and engagements in relevant organization/societies (please attach the CVs of the individuals involved in the project);
 - List of biodiversity, water and/or wetland-related workshops, conferences, consultations, meetings and other similar fora organized and/or facilitated;
 - List of relevant policy outputs, reports, proceedings, publications and other accomplishments;
 - List of related ongoing/previous work/projects
3. SEC/DTI/CDA Registration;
4. Business/Mayor's Permit;
5. PHILGEPS Certificate of Registration;
6. Income/Business Tax Return; and
7. Omnibus Sworn Statement
**notarization of the OSS should be complied with after the award of the contract but before payment pursuant to Item 6.3 of GPPB 09-2020*

Incomplete/non-submission of these requirements may be grounds for disqualification from the procurement process.

For inquiries, please contact Ms. Zoisane Geam G. Lumbres at Telephone No. 8924-6031 local 231. Interested applicants must submit the documents on or before 5:00pm, JUL 12 2021 to:

Chairperson, Bids and Awards Committee
Biodiversity Management Bureau
Ninoy Aquino Parks and Wildlife Center, North Avenue, Diliman, Quezon City
Tel. No. 8924-6031 loc 221 Fax: 8924 6031 loc. 220
Email address : bacsec@bmb.gov.ph; cawed@bmb.gov.ph

Approved For Posting:


NANCY R. CORPUZ
Chairperson, BAC



TERMS OF REFERENCE

Procurement of Consulting Firm for the Enhancement of the Wetland Bills

The Biodiversity Management Bureau intends to engage the services of a firm for the **Enhancement of the Wetland Bills**, i.e., House Bill 3460 *An Act Establishing a National Wetland Policy, Providing Mechanism for its Institutionalization, and Appropriating Funds Therefor* and Senate Bill No. 2036 *An Act Establishing a National Wetland Policy, Providing Mechanism for its Institutionalization, and Appropriating Funds Therefor*.

| | |
|------------------------------|---|
| Description: | Consulting Services for Policy Development, Workshop Facilitation, and Liaison for the Enhancement of the Wetland Bills |
| Duration of Contract: | 9 months |
| Approved Budget: | Php 530,000 (inclusive of tax) |

I. Background and Rationale:

In 2019, Cong. Mujiv Hataman and Congw. Amihilda Sangcopan filed the House Bill 3460 *An Act Establishing a National Wetland Policy, Providing Mechanism for its Institutionalization, and Appropriating Funds Therefor*. Its counterpart, Senate Bill No. 2036, with the same title, was then filed at the Senate by Senator Cynthia Villar on the occasion of World Wetlands Day on February 2, 2021. During her privileged speech at the Senate Hearing on February 8, 2021, Senator Villar reiterated the importance of the legislation of this Bill. She also emphasized that she would like to have a national law on wetlands before her term in the Senate will end. During the House Committee on Natural Resources -Technical Working Group (TWG) Meeting on 9 June 2021, the TWG as well as Congw. Sangcopan, agreed to adopt the House Bill 8925 *An Act Establishing a National Wetland Policy, Providing Mechanisms for its Institutionalization, and Appropriating Funds Thereof* which is consistent with the Senate Bill and will further expound the HB 3460. It was agreed to prepare a substitute Bill for House Bill Nos. 3460 and 8925 that will refine the previous House Bills. Given the positive response from the House of Representatives, there is a possibility that the Bill will be passed within the year. Thus, aside from the refined Wetland Bill, the preparation of the implementing rules and regulations is also being anticipated.

II. Purpose of the Consultancy

To ensure the protection and conservation of all ecologically significant wetlands, as well as to address policy gaps, the review and improvement of these Wetland Bills and harmonization to other related policies and Bills, is necessary. The drafting of the implementing rules and regulations is also being anticipated.

The Bureau, in order to assist the legislators and facilitate the approval of the Wetland Bills, is in need of procuring the consulting services of a firm, due to the following:

1. The enhancement of the Bills requires legal and policy analysis in gathering various insights from DENR, concerned policy-makers, other government institutions, civil society and other concerned organizations for the improvement of the Wetland Bills as well as in lobbying for support for its passage;
2. The significant workload of CAWED technical staff cannot accommodate the exigency of the matter; and
3. The target timeframe for the passage of the Bill is before the *sine die* adjournment of Congress and Senate as well as before the end of the political terms of the Bills' authors.

These terms of reference would require a level of expertise and attention beyond the optimum in-house capability of the Biodiversity Management Bureau and is consistent with the Government's policy not to compete with the private sectors, in accordance with item no. 2 of Annex "B" of the 2016 IRR of R.A. 9184.

III. Scope of Work

1. Develop, in close coordination with BMB, a work program for the refinement of the draft Wetland Bill and drafting of its implementing rules and regulations.
2. Gather, review and analyze relevant information and references (research articles, related policies, laws and issuances, House and Senate Bills, MEA resolutions, and other relevant documents) related to the Wetland Bills and its implementing rules and regulations;
3. Organize and facilitate workshops, consultations and/or meetings (possibly online) to gather inputs from concerned institutions (including admin and logistics);
4. Document and provide technical report/process documentation of the consultation workshops/meetings;
5. Directly coordinate/liaise with the Chief of Staff of concerned authors of the Bills and Committee Secretariat, as necessary;
6. Draft the refined bill on the proposed national wetland policy and its implementing rules and regulations for review with maximum of two (2) revisions until final approval;
7. Coordinate work progress with CAWED to execute deliverables within agreed timeline.

IV. Duration

The services of the Consulting Firm shall be engaged continuously for a period of nine (9) months effective upon signing of the contract and Notice to Proceed.

V. Deliverables and Reporting Arrangements

The Consulting Firm shall work closely with DENR-BMB for progress and updates on the consultancy assignment and expected to submit the following deliverables:

1. Inception Report including consultation-workshop design
2. Review of relevant references for the refinement of Wetland Bills
3. Logistical arrangements, executions, and process documentation of consultation-workshops and meetings for the development of the implementing rules and regulations.
4. Final proposed version of the House and Senate Bills on Wetlands and draft implementing rules and regulations.

VI. Qualifications and Professional Requirements:

- A. The consulting firm should meet the following minimum qualifications and requirements:
- Have at least five (5) years experience of working on projects related to environmental policy studies and/or management of environment and natural resources.
 - Have at least one (1) project working with legislators on environment and natural resources;
 - Have at least three (3) experience/professional engagements working with government agencies (specifically with DENR), academe, non-government organizations or professional organizations involved in the management of environment and natural resources, particularly on wetlands;
- B. The firm should have at least 3 individual member/s engaged in the project and must be composed of at least:
1. One (1) Lead Consultant with experience on facilitation/ Technical Writing;
 - Must have at least Master's Degree on Environmental Science, Biology or any related field;
 - With at least five (5) years experience in facilitating biodiversity, water and/or wetland-related workshops, conferences, consultations, meetings and other similar fora; and
 - Have produced technical documents such as reports, workshop/conference proceedings, policy briefs or resolutions, review and evaluation of plans, projects, programs and policies.
 2. One (1) Legal Specialist, preferably a lawyer;
 - Must have at least a Degree in Law/Political Science or any related field;
 - Have engaged in projects/works on government policies, laws, guidelines and information related to the management and conservation of environment and natural resources;
 3. One (1) Logistical Coordinator
 - Must have at least Bachelor's Degree on Environmental Science, Biology or any related field
 - Must have experience on organizing workshops, conferences, consultations, meetings and other similar fora related to environment and natural resources;

VII. Payment Schedule

The Consulting Firm shall receive a total remuneration of Php 530,000.00 which will be paid in tranches based on the following release terms:

| Tranche | % of the Budget | Equivalent Amount (Php) | Fund Release Terms |
|-------------|-----------------|-------------------------|--|
| 1st Tranche | 15% | 79,500 | Upon issuance of the Notice to Proceed and submission of an Inception Report including work program; |
| 2nd Tranche | 30% | 159,000 | Upon acceptance of a Progress Report to include a review of relevant references (e.g. policies, Bills, etc.) |

| | | | |
|-------------------------|-----|---------|---|
| 3rd Tranche | 35% | 185,500 | Upon acceptance of a Progress Report to include a process documentation of the consultation-workshops and meetings |
| 4 th Tranche | 20% | 106,000 | Upon acceptance of a Final Report and Final proposed version of the House Bill and Senate Bill on Wetlands and implementing rules and regulations |

Applicants must submit:

- A letter of intent;
- A write-up about the firm to include the following:
 - Background information of the firm, including current e-mail address, telephone or fax number
 - List of biodiversity, water and/or wetland-related workshops, conferences, consultations, meetings and other similar fora organized and/or facilitated
 - List of relevant policy outputs, reports, proceedings, publications and other accomplishments
 - List of related ongoing/previous work/projects
 - Curriculum Vitae of prospective members to be involved.
- SEC/DTI/CDA Registration
- Business/Mayor's permit
- Income/Business Tax Return
- PhilGEPS Certificate of Registration of the Firm
- Omnibus Sworn Statement

Please send application not later than JUL 12 2021 to:

The Chairperson

Bids and Awards Committee

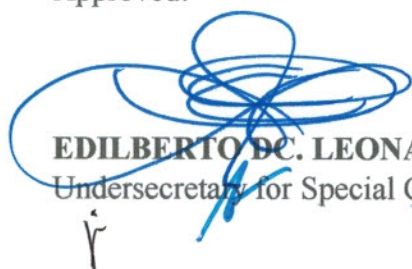
Biodiversity Management Bureau – Department of Environment and Natural Resources

Ninoy Aquino Parks and Wildlife Center Cpd., North Avenue, Diliman, Quezon City

Telephone No. 89258950; Fax No. 89246031 local 221

Email address: bacsec@bmb.gov.ph / bmb@bmb.gov.ph

Approved:



EDILBERTO DC. LEONARDO

Undersecretary for Special Concerns and OIC-Director