



**REQUEST FOR EXPRESSION OF INTEREST**  
**No. 2023-004**

**PROCUREMENT OF INDIVIDUAL CONSULTANT AS GENDER SPECIALIST FOR THE DENR-  
UNDP/GEF PROJECT ON "INTEGRATED APPROACH IN MANAGEMENT OF BIODIVERSITY  
CORRIDORS IN THE PHILIPPINES"**

The Biodiversity Management Bureau (BMB) of the Department of Environment and Natural Resources (DENR) intends to engage the services of an individual consultant as Gender Specialist who will integrate gender related concerns in biodiversity conservation to understand the important gender roles of men and women in the use, management, and conservation of natural resources.

The BMB-Bids and Awards Committee calls for the submission of documents for qualified individual consultants interested to bid for the requirement below, to wit:

<u>Requirement</u>	<u>Duration</u>	<u>Budget</u>
Gender Specialist	10 Months	P573,853.00 (Inclusive of tax)

The documents for submission are:

1. Letter of intent;
2. Curriculum Vitae to includes the following:
  - a) Basic information including current e-mail address, telephone or fax number, educational background, work experience, membership in relevant organizations/society and relevant accomplishments, 3 references;
  - b) Supporting documents and means of verification that would support qualifications reflected in the TOR (i.e. GAD related outputs, sample works, etc.);
  - c) Experience in designing, implementing, and managing gender and environment program;
  - d) Experience in developing and implementing Gender Action Plan of UNDP project is an advantage;
3. PHILGEPS Certificate of Registration;
4. BIR Certificate of Registration;
5. Income Tax Return (ITR); and
6. Omnibus Sworn Statement

*\*notarization of the OSS should be complied with after the award of the contract but before payment pursuant to Item 6.3 of GPPB 09-2020.*

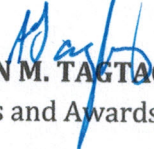
Incomplete/non-submission of these requirements shall be grounds for disqualification from the procurement process.



For inquiries, please contact Ms. Mary Jean A. Caleda at Telephone No. 8924-6031 local 248/250. Interested applicants must submit the documents on or before 5:00pm, FFB 1 3 2023  
to:

Chairperson, Bids and Awards Committee  
Biodiversity Management Bureau  
Ninoy Aquino Parks and Wildlife Center, North Avenue, Diliman, Quezon City  
Tel. No. 8924-6031 loc. 221 Fax: 8924-6031 loc. 220  
Email address: [bacsec@bmb.gov.ph](mailto:bacsec@bmb.gov.ph); [bdcorr.nrm@gmail.com](mailto:bdcorr.nrm@gmail.com)

Approved for posting:

  
**ANSON M. TAGTAG**  
Chairperson, Bids and Awards Committee

## TERMS OF REFERENCE

### PROCUREMENT OF CONSULTANCY SERVICES FOR GENDER SPECIALIST FOR THE “INTEGRATED APPROACH IN MANAGEMENT OF BIODIVERSITY CORRIDORS IN THE PHILIPPINES”

#### I. Background

The Department of Environment and Natural Resources (DENR), with funding from the Global Environment facility (GEF) and support from the United Nations Development Program (UNDP), is implementing the project entitled “**Integrated Approach in Management of Major Biodiversity Corridors in the Philippines**” or **BD Corridor**. The Project aims to operationalize integrated management of biodiversity corridors to generate multiple benefits including effective conservation of globally threatened species and high conservation value forests, reduce deforestation and degradation and enhance local biodiversity-friendly livelihoods. It is aimed at addressing the increased degradation of wetland habitats from habitats from deforestation and conversion to agriculture and expanding infrastructure development, pollution, invasive alien species (IAS) and climate change is becoming an ever-increasing threat to critical habitats and ecosystems and their attendant biodiversity. This Project has four components, namely:

- Component 1: Effective coordination and governance framework for integrated ecosystem management in the Philippines biodiversity corridors system.
- Component 2: Application of integrated network design and management of biodiversity corridors to ensure continued stability and sustainability of their biological, ecosystem services and socio-economic conservation values.
- Component 3: Community-based sustainable use and management systems in the two pilot biodiversity corridor systems in the Philippines; and
- Component 4: Knowledge management, gender mainstreaming, learning, monitoring and evaluation.

#### II. Objectives

The objective of this Consultancy is to integrate gender related concerns in biodiversity conservation to understand the important gender roles of men and women in the use, management, and conservation of natural resources. Women and men develop different knowledge about different species, their uses and how to manage them. Despite women’s contributions, they are not part of policy and decision-making that affect their lives and often, policies and programs fail to include their views, interests, and needs.

It will also consider the influences of gender differences and inequalities on the conservation and sustainable use of biodiversity, and the ways in which these differences and inequalities influence how women and men in selected sites are affected by biodiversity policies, planning and programming.

This engagement will focus on the integration of Gender Action Plan GAP into local plans such as CLUP, CRMF, ADSDPP and other management plans among others.



### **III. Scope of Work**

The scope of work of this term of reference is beyond the optimum in-house capability of the procuring entity and is consistent with the Government's policy not to compete with the private sector as integrated in item 2 of Annex "B" of the 2016 Implementing Rules and Regulations of RA 9184.

In order to integrate the GAP into local plans and other management plans, the Consultant shall perform the following tasks namely:

1. Review of existing local plans and management plans at the BD Corridor to assess the gaps and entry points for the integration of the Gender Action Plan;
2. Conduct consultation with local government units, IP communities and other stakeholders to present the GAP for integration into local plans and other management plans;
3. Conduct gender analysis and assist in firming up inputs to the Harmonized GAD Guidelines (HG DG) for Protected Areas (PAs) within the Corridors;
4. Conduct capacity building activities related to GAP to LGUs, IP Communities and other stakeholders;
5. Provide guidance and recommendations on how to formulate local policies from a gender perspective and to ensure integration and mainstreaming of GAP in local plans for sustainability.
6. Act as Resource person during presentation of outputs/deliverables to NPB and TWG and other related events.
7. Coordinate with other specialists on the review and finalization of outputs and deliverables related to gender.
8. Perform other tasks deemed important for the engagement.

### **IV. Deliverables**

1. Inception Report
2. Report on the assessment, review and analysis of local plans and other management plans, and inputs to HG DG in PAs in relation to Gender Action Plan focusing on the roles and responsibilities of men and women in management of biodiversity.
3. Gender capacity building program and modules for LGUs, IP Communities and other stakeholders/beneficiaries based on assessment on gender related capacities.
4. Recommended policy and operational guidelines to ensure efficient and effective implementation and monitoring of the Gender Action Plan with highlights on evaluation and sustainability.

### **V. Qualifications and Requirements**

1. Master's degree in gender, gender and environment and natural resources, governance, development management and other related courses.
2. At least 5-year experience in designing, implementing, and managing gender and environment program

3. Sample of completed works/reports related to Gender and Development (GAD)
4. Experience in developing and implementing Gender Action Plan of UNDP project is an advantage.

## VI. Timetable

The Consultant is expected to deliver the outputs within ten (10) months after acceptance of Notice to Proceed (NTP).

## VII. Contract Price

The approved budget for this Consultancy service is **PHP 573,853.00**, which shall be paid in tranches based on the following:

<b>PAYMENT TRANCHES</b>	<b>PERCENTAGE</b>	<b>BUDGET BREAKDOWN (Php)</b>	<b>OUTPUTS/DELIVERABLE</b>
1 <sup>st</sup> Tranche	15%	86,077.95	After signing of contract and submission and acceptance of Inception Report
2 <sup>nd</sup> Tranche	25%	143,463.25	Upon submission and acceptance of the Report on the assessment, review and analysis of local plans and other management plans, and inputs to the HDGD for PAs, in relation to Gender Action Plan focusing on the roles and responsibilities of men and women in management of biodiversity.
3 <sup>rd</sup> Tranche	40%	229,541.20	Upon submission and acceptance of the Gender Capacity Building Program and Modules for LGUs, IP Communities and other stakeholders/beneficiaries based on assessment on gender related capacities.
4 <sup>th</sup> Tranche	20%	114,770.60	Upon submission and acceptance of policy guidelines and sustainability plan
	100%	573,853.00	



## VIII. Management and Reporting Arrangements

The Consultant shall be contracted by the BD Corridor Project through the DENR- Biodiversity Management Bureau and shall be under the direct supervision of the BD Corridor National Project Manager, in close coordination with the BMB-Biodiversity Policy and Knowledge Management Division.

## IX. Documentary Requirements


Interested applicants should submit the following to the undersigned:

1. Letter of Intent
2. Curriculum Vitae which includes the following:
  - Educational background
  - Work experience, particularly related to scope of work
3. Supporting documents and means of verifications that would support qualifications reflected in the TOR (e.g. GAD related outputs, sample work, etc.)
4. PhilGEPS Registration
5. BIR Certificate of Registration
6. Omnibus Sworn Statement
7. Income Tax Return

Please send application not later than FEB 13 2023 to:

**THE CHAIRPERSON**  
Bids and Awards Committee  
Biodiversity Management Bureau  
Ninoy Aquino Parks and Wildlife,  
Quezon Ave. Diliman, Quezon City  
(02) 8-924-6031 loc. 221  
Email: [bacsec@bmb.gov.ph](mailto:bacsec@bmb.gov.ph)  
cc: [bdcorridorproject@gmail.com](mailto:bdcorridorproject@gmail.com)

Approved by:

  
**MARCIAL C. AMARO, Jr.**  
Director, BMB in Concurrent capacity  
Assistant Secretary for Policy, Planning, and  
Foreign-Assisted and Special Projects