

Republic of the Philippines

**Department of Environment and Natural Resources  
BIODIVERSITY MANAGEMENT BUREAU**

Ninoy Aquino Parks and Wildlife Center

Quezon Avenue, Diliman, Quezon City

Tel. Nos.: (632) 924-6031 to 35 Fax: (632) 924-0109, (632) 920-4417

Website: <http://www.bmb.gov.ph> E-mail: [bmb@bmb.gov.ph](mailto:bmb@bmb.gov.ph)

**BAC RESOLUTION AND RECOMMENDING APPROVAL  
RESOLUTION NO. 2021-007**

**WHEREAS**, the Biodiversity Management Bureau posted a requirement for the **Supply and Delivery of Various Fuji Toner Cartridges** to the Philippine Government Electronic Procurement System (Phil-GEPS) with an Approved Budget for the Contract (ABC) of **₱ 120,808.00**;

**WHEREAS**, three (3) interested bidders submitted proposals/quotations, as follows:

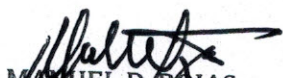
<u>Name of Bidders</u>	<u>Total Bid</u>
1. JJKE Trading -----	P 113,620.00
2. RCVA Trading and General Merchandise -----	P 114,051.20
3. PS Teves Construction Supplies Trading -----	P 118,108.00

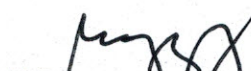
**WHEREAS**, upon careful evaluation of the bids and upon recommendation of the end-user, the proposal of JJKE TRADING was found to be the lowest calculated and responsive quotation;


**NOW, THEREFORE**, We, the members of the Bids and Awards Committee, hereby **RESOLVED**, as it is hereby **RESOLVED**:


1. To award the contract to **JJKE TRADING** as the Lowest Calculated and Responsive Quotation with a contract amount of **₱ 113,620.00**;
2. To recommend the foregoing findings for approval by the Director of the Biodiversity Management Bureau.

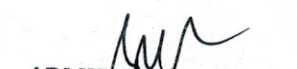
**RESOLVED**, this 4<sup>th</sup> day of March 2021.

  
MANUEL D. ROJAS  
End-user


  
NANCY R. CORPUZ  
Member, BAC

  
ATTY. THERESA M. TENAZAS  
Member, BAC

  
MERIDEN E. MARANAN  
Member, BAC

  
ARMIDA P. ANDRES  
Vice-Chairperson, BAC

Approved/Disapproved:

  
AMELITA B. ORTIZ  
Assistant Director  
Officer-In-Charge, Officer of the Director





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### PURCHASE ORDER

Supplier **JJKE TRADING** P.O. No. : **2021-03-012**  
Address : 36 Melon St., Gatchalian Subd., Manuyo Dos, Las Piñas City Date : **March 4, 2021**  
Tel No./Fax No. : 09173104848 / (02-8) 546-9829 Mode of Procurement : **Shopping**

Gentlemen :

Please accomplish this Order upon receipt hereof based on the scope of work described hereunder.

Place of Delivery : **BMB, North Avenue, Diliman, Quezon City**

Date of Delivery :

Delivery Term : **15 c.d.**

Payment Term : **30 c.d.**

Item #	Quantity	Unit	Description	Unit Cost	Total Cost
1	2	cart	Fuji Toner Cartridge Cyan (15k) (FXP)	15,145.00	30,290.00
2	2	cart	Fuji Toner Cartridges Magenta (15K) (FXP)	15,145.00	30,290.00
3	2	cart	Fuji Toner Cartridges Yellow (15K) (FXP)	15,145.00	30,290.00
4	2	cart	Fuji Toner Cartridges Black(22K) (FXP)	10,010.00	20,020.00
5	1	cart	Full Waste Toner Bottle (FXP)	2,730.00	2,730.00
ABC: P 120,808.00					

(Total Amount in Words) **One Hundred Thirteen Thousand Six Hundred Twenty Pesos**

**113,620.00**

In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one percent (1%) for every working day of delay shall be imposed.

Very truly yours,

**AMELIA D. ORTIZ**  
Assistant Director

Officer-In-Charge, Officer of the Director

Conforme :

*(Signature)*  
(Signature over printed name)

**Mar 11, 2021**

(Date)

Requisitioning Office/Dept.:

Funds Available :

**MANUEL D. ROJAS**  
Action Officer, Administrative and  
Finance, Office of the Director

**IZEL D. IBARDOLAZA**  
Accountant II

Amount :

**P 113,620.00**

ALOBS No.:

**02-101101-2021-03-0375**

**200000100002000**

**50203010-02**

BIODIVERSITY MANAGEMENT BUREAU  
OFFICE OF THE AUDITOR

**MAR 11 2021**

RECEIVED BY : **Darwin**



United Nations Decade on Biodiversity