



**BID BULLETIN**  
No. **2020-003**

**T O** : All Participating Bidders for the procurement of:  
  
**“One (1) Year Comprehensive Termite and Pest Control Services for the Ninoy Aquino Parks and Wildlife Center”**

**F R O M** : Vice-Chairperson, Bids and Awards Committee

**S U B J E C T** : **Amendments/Clarifications on the Bidding Documents**

**D A T E** : October 12, 2020

This bulletin is being issued based on the discussion and agreements reached during the Pre-bid Conference for the abovementioned project held on 28 September 2020. After careful considerations on the policies of the Fertilizer and Pesticide Association (FPA) and Food and Drug Association (FDA), you are hereby informed that the *Checklist of Required Documents* for the above-mentioned project has been amended. The amended document is attached as **Annex A**.

In line with this, the deadline for the *Receipt and Submission of Bids* is rescheduled on **26 October 2020 at 1:00 P.M.** All bids should be submitted to the BAC Secretariat Office, Procurement Management Unit, Admin and Finance, Ninoy Aquino Parks and Wildlife on or prior to the specified deadline. Bidders must present an official receipt from the BMB Cashier for the bidding fee amounting to **P1,000.00** before submission of their bid proposals. **LATE BIDS SHALL NOT BE ACCEPTED.**

*Opening of Bids* shall immediately follow the closing time of submission.

All other descriptions/specifications stated in the bidding documents but not described herein shall remain in force.

For your information and guidance.

  
ARMIDA P. ANDRES

**REVISED CHECKLIST OF REQUIRED DOCUMENTS**

Project Title : PROCUREMENT OF ONE (1) YEAR COMPREHENSIVE TERMITE AND PEST CONTROL SERVICES FOR THE NINOY AQUINO PARKS AND WILDLIFE CENTER

ABC : P1,000,000.00

Location : Ninoy Aquino Parks and Wildlife Center, Quezon Avenue, Diliman, Quezon City

**I. TECHNICAL PROPOSAL ENVELOPE**

**A. Eligibility Documents**

Class "A" Documents

- Registration Certificate (SEC, DTI or CDA), whichever is applicable;
- Y2020 Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, in cases of recently expired permit, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal with the period prescribed by the concerned LGU, provided that the renewed permit shall be submitted as a post-qualification requirement;
- Tax Clearance Certificate per EO 398 s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR);
- Phil-GEPS Platinum Certificate of Registration with Annex "A"

**B. Technical Documents**

Bid Security (please select one option)

- Cash, Cashier's/Manager's Check, Bank draft/guarantee or irrevocable letter of credit issued by a universal or commercial bank (2% of ABC - P20,000.00); or
- Surety Bond callable on demand issued by a surety insurance company duly certified by the Insurance Commission as authorized to issue such security (5% of ABC -P50,000.00); or
- Bid Securing Declaration (notarized);
- Conformity with Section VI (Schedule of requirements);
- Conformity with Section VII (Technical Specifications);
- Omnibus Sworn Statement in accordance with Section 25.3 of the 2016 Revised IRR of RA 9184;

- (\_) Statement of all On-going Government and Private Contracts, including contracts awarded but not yet started, if any (supported by Contracts/Notice of Award/Notice to Proceed);
- (\_) Statement of Single Largest Completed Contract (SLCC) which is similar in nature, within five (5) years from the date of submission and receipt of bids, equivalent to *at least 50% of the ABC (P500,000.00)* supported by Notice of Award and/or Contract/P.O. and Certificate of Acceptance/Completion or Official Receipt or Sales Invoice;
- (\_) Certificate of Site Inspection (to be secured from end-user)
- (\_) Copy of Latest License to Operate as Agricultural Pest Control Operator (PCO) issued by the FPA **or** Latest License to Operate as Urban Pest Control Operator (UPCO) issued by the FDA;
- (\_) Certificate of Membership with good standing from **any** of the following:
  - Pest Control Association of the Philippines (PCAP);
  - Philippine Federation of Pest Management Operators Association (PFPMOA);
  - Pest Exterminator's Association of the Philippines, Inc. (PEAP); or
  - Certificate of Membership from **any accredited FPA or FDA affiliation/association.**
- (\_) Sanitary Permit issued by the City/Municipality where the principal place of business is located;
- (\_) Environmental Compliance Certificate (ECC) issued by the Department of Environment and Natural Resources (DENR);
- (\_) List of contractor's personnel to be assigned to the contract to be bid, with their complete qualification and experience data (attach supporting documents);
  - **For FPA license holder as Pest Control Operator (PCO)**, technicians to be assigned to the project must submit CV including license/certification as Certified Pesticide Applicator (CPA fumigator and CPA exterminator);
  - **For FDA license holder as Urban Pest Control Operator (UPCO)**, technicians to be assigned to the project must submit CV including license/certification as Certified Urban Pesticide Applicator (CUPA);
  - **Training Certificates by any training provider must be accredited by FPA or FDA.**
- (\_) List of contractor's tool/equipment, which are owned, leased, and/or under purchased agreements, supported by certification of availability of equipment from the equipment lessor/vendor for the duration of the project (attach support documents);
- (\_) List of all chemicals with its chemical component and other treatment to be used with:
  - a. Brochures;
  - b. Certificate of Product Registration from Food and Drug Administration (as household hazardous/urban substances);
  - c. Materials Safety Data Sheet (MSDS);

- ( ) Methodology/Detailed steps and procedure of work (includes but not limited to the following: assessment of the area, preparation, handling and disposal of chemicals, prevention, etc.)

Class "B" Documents

- ( ) Valid Joint Venture Agreement (JVA), in case the joint venture is already in existence, in the absence of the JVA, duly notarized statement from all the potential joint venture partners should be included in the bid, stating that they will enter into and abide by the provisions of the JVA if applicable.

**II. FINANCIAL PROPOSAL ENVELOPE**

- ( ) Financial Bid Form;
- ( ) Detailed Cost Breakdown (Price Schedule);
- ( ) CY 2019 Audited Financial Statement stamped "Received" by the BIR or its duly accredited and authorized institutions; and
- ( ) Net Financial Contracting Capacity Computation (NFCC) at least equal to the ABC or a Committed Line of Credit (CLC) from a Universal or Commercial Bank at least equal to ten percent (10%) of the ABC.

Note: All pages of the documents should be signed by the authorized signatory of the company with index/ear tags for easy reference/scanning.