



Republic of the Philippines  
Department of Environment and Natural Resources  
**BIODIVERSITY MANAGEMENT BUREAU**  
Ninoy Aquino Parks and Wildlife Center, Quezon Avenue, Diliman, 1100 Quezon City  
Tel. Nos.: (632) 8924-6031 to 35 | Fax: (632) 8924-0109, (632) 8920-4417  
Website: <https://bmb.gov.ph> | E-mail Address: [bmb@bmb.gov.ph](mailto:bmb@bmb.gov.ph)

**REQUEST FOR EXPRESSION OF INTEREST**  
**No. 2023-010**

**PROCUREMENT OF INDIVIDUAL CONSULTANT AS BIODIVERSITY FRIENDLY AGRICULTURAL PRACTICES (BDFAP) SPECIALIST FOR THE DENR-UNDP/GEF PROJECT ON "INTEGRATED APPROACH IN MANAGEMENT OF BIODIVERSITY CORRIDORS IN THE PHILIPPINES"**

The Biodiversity Management Bureau (BMB) of the Department of Environment and Natural Resources (DENR) intends to engage the services of an individual consultant as Biodiversity Friendly Agricultural Practices (BDFAP) Specialist who will ensure the roll out of the training modules and guidelines, including the standards as stated in DENR-DA JAO 2021-01 in assessing and identifying BDFAP for updating and further enhancement.

The BMB-Bids and Awards Committee calls for the submission of documents for qualified individual consultants interested to bid for the requirement below, to wit:

<u>Requirement</u>	<u>Duration</u>	<u>Budget</u>
Biodiversity Friendly Agricultural Practices (BDFAP) Specialist	7 Months	P463,720.00 (Inclusive of tax)

The documents for submission are:

1. Letter of intent;
2. Curriculum Vitae which includes the following:
  - a) Basic information including current e-mail address, telephone or fax number, educational background, work experience, membership in relevant organizations/society and relevant accomplishments, 3 references;
  - b) Supporting documents and means of verification that would support qualifications reflected in the TOR (i.e. sample works/projects with I.P and other upland communities, photo documentations, etc.);
  - c) Experience in in agricultural development, managing rain fed/upland agriculture programs and other natural resources management
  - d) Experience working with different levels of LGUs particularly on Agri and NRM governance matters;
  - e) Experience working with IP and upland communities and with key lead implementing agencies including DENR, DA, NCIP, DTI and NGO/CSO related to enterprise development, agriculture, eco-tourism and NRM;
3. PHILGEPS Certificate of Registration;
4. BIR Certificate of Registration;
5. Omnibus Sworn Statement

*\*notarization of the OSS should be complied with after the award of the contract but before payment pursuant to Item 6.3 of GPPB 09-2020.*



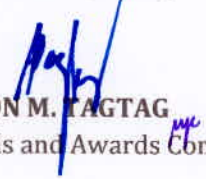
UNITED NATIONS DECADE ON  
**ECOSYSTEM  
RESTORATION**  
2021-2030

Incomplete/non-submission of these requirements shall be grounds for disqualification from the procurement process.

For inquiries, please contact Ms. Mary Jean A. Caleda at Telephone No. 8924-6031 local 248/250. Interested applicants must submit the documents on or before 5:00pm, \_\_\_\_\_ to:

Chairperson, Bids and Awards Committee  
Biodiversity Management Bureau  
Ninoy Aquino Parks and Wildlife Center, North Avenue, Diliman, Quezon City  
Tel. No. 8924-6031 loc. 221 Fax: 8924-6031 loc. 220  
Email address: [bacsec@bmb.gov.ph](mailto:bacsec@bmb.gov.ph); [bdcorr.nrm@gmail.com](mailto:bdcorr.nrm@gmail.com)

Approved for posting:



**ANSON M. TAGTAG**  
Chairperson, Bids and Awards Committee



## TERMS OF REFERENCE

### **PROCUREMENT OF CONSULTANCY SERVICES AS BIODIVERSITY FRIENDLY AGRICULTURAL PRACTICES (BDFAP) SPECIALIST FOR THE DENR-UNDP/GEF PROJECT ON “INTEGRATED APPROACH IN MANAGEMENT OF BIODIVERSITY CORRIDORS IN THE PHILIPPINES”**

#### **I. Background**

The Department of Environment and Natural Resources (DENR), with funding from the Global Environment facility (GEF) and support from the United Nations Development Program (UNDP), is implementing the project entitled “**Integrated Approach in Management of Major Biodiversity Corridors in the Philippines**” or **BD Corridor**. The Project aims to operationalize integrated management of biodiversity corridors to generate multiple benefits including effective conservation of globally threatened species and high conservation value forests, reduce deforestation and degradation and enhance local biodiversity-friendly livelihoods. This Project has four components, namely:

- Component 1: Effective coordination and governance framework for integrated ecosystem management in the Philippines biodiversity corridors system;
- Component 2: Application of integrated network design and management of biodiversity corridors to ensure continued stability and sustainability of their biological, ecosystem services and socio-economic conservation values;
- Component 3: Community-based sustainable use and management systems in the two pilot biodiversity corridor systems in the Philippines; and
- Component 4: Knowledge management, gender mainstreaming, learning, monitoring and evaluation.

#### **II. Objective**

The objective of this Consultancy is to ensure the roll out<sup>of</sup> the training modules and guidelines, including the standards as stated in DENR-DA JAO 2021-01 in assessing and identifying BD Friendly Agricultural Practices (BDFAP) for updating and further enhancement. These guidelines and standards will assist field staff in identifying the locations of these BDFAP and other prime agricultural lands including degraded agricultural lands and come up with protection strategies and mitigating measures respectively.

The Individual Consultant will coordinate closely with DA-BSWM in the conduct of orientation and consultations to assess and determine the applicability of the JAO 2021-01 guidelines and standards. In addition, the consultant will assess the suitability and sustainability of these agricultural practices within the target communities to ensure adoption and replication.

#### **III. Scope of Work**

The scope of work of this Terms of Reference is beyond the optimum in-house capability of the procuring entity and is consistent with the Government’s policy not to compete with the private sector as integrated in Item 2 of Annex “B” of the 2016 Implementing Rules and Regulation of RA 9184.



Specifically, the scope of services is as follows:

1. Coordinate with DA-BSWM in identifying BDFAP areas within the two corridors using land degradation map generated by DA;
2. Conduct orientation and training on the operational guidelines and standards for BD friendly agriculture (small, medium and large scale) to DA, NCIP and DENR field offices;
3. Assist the DA in the finalization of PNS for BDFAPS and enhanced/revised training manual for recognition of BD friendly agricultural initiatives in PA and KBA areas;
4. Identify entry points for BD friendly agriculture in current DA programs and develop strategy for mainstreaming the former in these DA programs at the corridor level;
5. Review PAMP, CRMP, ADSDPP and other management plans and identify areas for integration of BDFAP;
6. Consultation with LGUs for the integration of BDFAP into CLUP for possible technical and financial support to local farmers ;
7. Identify potential incentive system for local farmers adopting the BDFAP and possible source of funding;
8. Act as Resource person during presentation of outputs/deliverables to NPB and TWG, and other events, as necessary;
9. Coordinate with other project consultants and other offices, as maybe necessary, in the review and finalization of outputs and deliverables; and
10. Perform other related tasks as may assigned by the National Project Director and National Project Manager.

#### **IV. Outputs and Deliverables**

1. Inception Report
2. Activity reports on the orientation and consultation on BDFAP training module and national standards conducted for DENR, DA, NCIP, LGUs and other partner agencies
3. Final version of on-farm protocols and standards that will be used as basis for future recognition and certification of BDFAP areas
4. Maps showing the location and profile of BDFAP areas including tenurial instruments, farmers, IPO/PO profile and current activities
5. Proposed procedures in the integration and mainstreaming of BDFAP into PAMP, CRMP, ADSDPP and other local plans
6. Proposed strategy (incentive system, etc.) for mainstreaming BDFAP into CLUP and institutional arrangement between LGUs and farmer groups.

#### **V. Qualifications and Requirements**

1. Bachelor's degree in agricultural system, forestry, natural resources management and other related courses, additional points for Masteral degree
2. At least 5 years' experience in agricultural development, managing rainfed /upland agriculture programs and other natural resources management
3. At least 5 years' experience working with different levels of LGUs particularly on Agri and NRM governance matters
4. At least 2 projects with indigenous people and other upland communities and with key lead implementing agencies including NCIP, DENR, DA, DTI and CSO/NGO related to agricultural development and other natural resources management.

## VI. Timetable

The Consultant is expected to deliver the outputs within 7 months after acceptance of Notice to Proceed (NTP)

## VII. Contract Price and Schedule of Payment

The approved budget for this Consultancy services is equivalent to **PhP 463,720.00** which shall be paid in tranches based on the following:

<b>PAYMENT TRANCHE</b>	<b>PERCENTAGE</b>	<b>BUDGET BREAKDOWN (PhP)</b>	<b>SCHEDULE</b>
1. First Tranche	15%	69,558.00	After signing of contract and submission and acceptance of Inception Report
2. Second Tranche	30%	139,116.00	Upon submission and acceptance of Technical Review and Assessment of location of existing BDFAP areas within the two corridors, using standards and protocols
3. Third Tranche	30%	139,116.00	Upon submission and acceptance of documented BDFAP areas and procedures in the integration and mainstreaming of BDFAP into PAMP, CRMP, ADSDPP and other local plans
4. Final Payment	25%	115,930.00	Upon submission and acceptance of guidelines for integration and mainstreaming BDFAP into CLUP and institutional arrangement between LGUs and farmer groups.
	100%	463,720.00	

## VIII. Management and Reporting Arrangements

The Consultant shall be contracted by the BD Corridor Project through the DENR- Biodiversity Management Bureau and shall be under the direct supervision of the BD Corridor National Project Manager, in close coordination with the BMB-Biodiversity Policy and Knowledge Management Division.



## IX. Documentary Requirements

Interested applicants should submit the following:

1. Letter of Intent;
2. Curriculum Vitae which includes the following:
  - Educational background
  - Work experience, particularly related to scope of work
3. Supporting documents and means of verifications that will support qualifications reflected in the TOR (sample works, technical reports, others).
4. PhilGEPS Registration
5. BIR Certificate of Registration
6. Omnibus Sworn Statement (*notarization of the OSS should be complied with after the award of the contract but before payment pursuant to Item 6.3 of GPPB 09-2020*)

Please send application not later than \_\_\_\_\_ to:

**THE CHAIRPERSON**  
Bids and Awards Committee  
Biodiversity Management Bureau  
Ninoy Aquino Parks and Wildlife Center  
Quezon Ave. Diliman, Quezon City  
(02) 8-924-6031 loc. 221  
Email: [bacsec@bmb.gov.ph](mailto:bacsec@bmb.gov.ph)  
cc: [bdcorridorproject@gmail.com](mailto:bdcorridorproject@gmail.com)

Approved by:

  
**MARCIAL C. AMARO, JR.**

Director

In concurrent capacity as Assistant Secretary  
for Policy, Planning and Foreign-Assisted  
and Special Projects

