



Republic of the Philippines  
Department of Environment and Natural Resources  
**BIODIVERSITY MANAGEMENT BUREAU**  
Ninoy Aquino Parks and Wildlife Center, Quezon Avenue, Diliman, 1100 Quezon City  
Tel. Nos.: (632) 8924-6031 to 35 | Fax: (632) 8924-0109, (632) 8920-4417  
Website: <https://bmb.gov.ph> | E-mail Address: [bmb@bmb.gov.ph](mailto:bmb@bmb.gov.ph)

**REQUEST FOR EXPRESSION OF INTEREST**  
**No. 2023-009**

**PROCUREMENT OF INDIVIDUAL CONSULTANT AS BIODIVERSITY FRIENDLY ENTERPRISE (BDFE) SPECIALIST FOR THE DENR-UNDP/GEF PROJECT ON "INTEGRATED APPROACH IN MANAGEMENT OF BIODIVERSITY CORRIDORS IN THE PHILIPPINES"**

The Biodiversity Management Bureau (BMB) of the Department of Environment and Natural Resources (DENR) intends to engage the services of an individual consultant as Biodiversity Friendly Enterprise (BDFE) Specialist who will facilitate the roll out of guidelines stated in DAO 2021-13 in assessing and identifying BDFEs within the two corridors and provide technical assistance for enhancement and scaling up of these BDFE for the identified potential beneficiaries for livelihood assistance of the BD Corridor Project.

The BMB-Bids and Awards Committee calls for the submission of documents for qualified individual consultants interested to bid for the requirement below, to wit:

<u>Requirement</u>	<u>Duration</u>	<u>Budget</u>
Biodiversity Friendly Enterprises (BDFE) Specialist	7 Months	P521,685.00 (Inclusive of tax)

The documents for submission are:

1. Letter of intent;
2. Curriculum Vitae which includes the following:
  - a) Basic information including current e-mail address, telephone or fax number, educational background, work experience, membership in relevant organizations/society and relevant accomplishments, 3 references;
  - b) Supporting documents and means of verification that would support qualifications reflected in the TOR (i.e. sample works, workshop reports, photo documentations, etc.);
  - c) Experience in enterprise development, value chain analysis and capacity building related to managing agriculture or NRM related business;
  - d) Experience working with IP and upland communities and with key lead implementing agencies including DENR, DA, NCIP, DTI and NGO/CSO;
3. PHILGEPS Certificate of Registration;
4. BIR Certificate of Registration;
5. Income Tax Return (ITR); and
6. Omnibus Sworn Statement

*\*notarization of the OSS should be complied with after the award of the contract but before payment pursuant to Item 6.3 of GPPB 09-2020.*



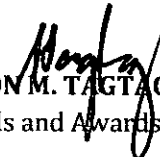
UNITED NATIONS DECADE ON  
**ECOSYSTEM  
RESTORATION**  
2021-2030

Incomplete/non-submission of these requirements shall be grounds for disqualification from the procurement process.

For inquiries, please contact Ms. Mary Jean A. Caleda at Telephone No. 8924-6031 local 248/250. Interested applicants must submit the documents on or before 5:00pm, \_\_\_\_\_ to:

Chairperson, Bids and Awards Committee  
Biodiversity Management Bureau  
Ninoy Aquino Parks and Wildlife Center, North Avenue, Diliman, Quezon City  
Tel. No. 8924-6031 loc. 221 Fax: 8924-6031 loc. 220  
Email address: [bacsec@bmb.gov.ph](mailto:bacsec@bmb.gov.ph); [bdcorr.nrm@gmail.com](mailto:bdcorr.nrm@gmail.com)

Approved for posting:

  
**ANSON M. TAGTAG**  
Chairperson, Bids and Awards Committee

## TERMS OF REFERENCE

### PROCUREMENT OF CONSULTANCY SERVICES AS BIODIVERSITY FRIENDLY ENTERPRISE (BDFE) SPECIALIST FOR THE DENR-UNDP/GEF PROJECT ON "INTEGRATED APPROACH IN MANAGEMENT OF MAJOR BIODIVERSITY CORRIDORS IN THE PHILIPPINES"

#### I. Background

The Department of Environment and Natural Resources (DENR), with funding from the Global Environment facility (GEF) and support from the United Nations Development Program (UNDP), is implementing the project entitled "**Integrated Approach in Management of Major Biodiversity Corridors in the Philippines**" or **BD Corridor**. The Project aims to operationalize integrated management of biodiversity corridors to generate multiple benefits including effective conservation of globally threatened species and high conservation value forests, reduce deforestation and degradation and enhance local biodiversity-friendly livelihoods. This Project has four components, namely:

- Component 1: Effective coordination and governance framework for integrated ecosystem management in the Philippines biodiversity corridors system;
- Component 2: Application of integrated network design and management of biodiversity corridors to ensure continued stability and sustainability of their biological, ecosystem services and socio-economic conservation values;
- Component 3: Community-based sustainable use and management systems in the two pilot biodiversity corridor systems in the Philippines; and
- Component 4: Knowledge management, gender mainstreaming, learning, monitoring and evaluation.

#### II. Objective

The objective of this Consultancy is to facilitate the roll out of guidelines stated in DAO 2021-13 in assessing and identifying BDFEs within the two corridors and provide technical assistance for enhancement and scaling up of these BDFE for the identified potential beneficiaries for livelihood assistance of the BD Corridor Project.

The Individual Consultant will also provide capacity building activities in the conduct of value chain analysis for identified BD-friendly enterprises to assess the suitability and sustainability of these enterprises within the target communities.

#### III. Scope of Work

The scope of work of this Terms of Reference is beyond the optimum in-house capability of the procuring entity and is consistent with the Government's policy not to compete with the private sector as integrated in Item 2 of Annex "B" of the 2016 Implementing Rules and Regulation of RA 9184.

Specifically, the scope of services is as follows:

1. Inventory and mapping of BD-friendly enterprises in the corridors using the DENR BDFE Framework.
2. Conduct value chain analysis of identified potential BD-friendly enterprises.
3. Design capacity building activities for small start-up grants, branding and commercialization of BD-friendly enterprises.
4. Review existing eco-tourism enterprises/practices in the corridors through value chain analysis and provide trainings to IP groups to enable active participation and obtain benefits from eco-tourism enterprises.
5. Explore other financing mechanisms for BD-friendly enterprises through existing programs such as REDD+ and other mechanisms.
6. Act as Resource person during presentation of outputs/deliverables to NPB and TWG, and other events, as necessary;
7. Coordinate with other project consultants and other offices, as maybe necessary, in the review and finalization of outputs and deliverables, and
8. Perform other related tasks as may assigned by the National Project Director and National Project Manager.

#### **IV. Outputs and Deliverables**

1. Inception Report
2. Database of BD-friendly enterprises in the corridors for systematic monitoring.
3. Identification and feasibility assessment of BD-friendly enterprises through value chains analysis.
4. Proposed technical support for upscaling and enhancement of BD-friendly enterprises and start-up grants guidelines.
5. Proposed guidelines for the development and enhancement for the eco-tourism industry.
6. Strategy for sustainable financing of BD-friendly enterprises.

#### **V. Qualifications and Requirements**

1. Bachelor's degree in economics, business management, development management and other related courses, additional points for Masteral degree
2. At least 5 years' experience in enterprise development, value chain analysis and capacity building related to managing agriculture or NRM related business
3. Experience working with IP and upland communities and with key lead implementing agencies including DENR, DA, NCIP, DTI and NGO/CSO.
4. Sample works/reports of project proposals and enterprise development plans related to agriculture, ecotourism and NRM

#### **VI. Timetable**

The Consultant is expected to deliver the outputs within 7 months after acceptance of Notice to Proceed (NTP).

## VII. Contract Price and Schedule of Payment

The approved budget for this Consultancy services is equivalent to **PhP 521,685.00** which shall be paid in tranches based on the following:

<b>PAYMENT TRANCHE</b>	<b>PERCENTAGE</b>	<b>BUDGET BREAKDOWN (PhP)</b>	<b>SCHEDULE</b>
1. First Tranche	15%	78,252.75	After signing of contract and submission and acceptance of Inception Report
2. Second Tranche	30%	156,505.50	Upon submission and acceptance of Technical Review and Assessment using value chain analysis of existing BDFE within the two corridors
3. Third Tranche	30%	156,505.50	Upon submission and acceptance of documented BDFE practices, IPO/PO profile and eco-tourism and other relevant enterprise activities and the proposed enhancement and upscaling
4. Final Payment	25%	130,421.25	Upon submission and acceptance of potential BDFE branding, marketing strategies, sustainable financing, and capacity building plan for LGUs, DENR and NCIP
	100%	521,685.00	

## VIII. Management and Reporting Arrangements

The Consultant shall be contracted by the BD Corridor Project through the DENR- Biodiversity Management Bureau and shall be under the direct supervision of the BD Corridor National Project Manager, in close coordination with the BMB-Biodiversity Policy and Knowledge Management Division.

## IX. Documentary Requirements

Interested applicants should submit the following:

1. Letter of Intent;
2. Curriculum Vitae which includes the following:
  - Educational background
  - Work experience, particularly related to scope of work
3. Supporting documents and means of verifications that will support qualifications reflected in the TOR (sample works, technical reports, others).
4. PhilGEPS Registration
5. BIR Certificate of Registration
6. Income Tax Return (ITR)
7. Omnibus Sworn Statement (*notarization of the OSS should be complied with after the award of the contract but before payment pursuant to Item 6.3 of GPPB 09-2020*)

Please send application not later than \_\_\_\_\_ to:

**THE CHAIRPERSON**  
Bids and Awards Committee  
Biodiversity Management Bureau  
Ninoy Aquino Parks and Wildlife Center  
Quezon Ave. Diliman, Quezon City  
(02) 8-924-6031 loc. 221  
Email: [bacsec@bmb.gov.ph](mailto:bacsec@bmb.gov.ph)  
cc: [bdcorridorproject@gmail.com](mailto:bdcorridorproject@gmail.com)

Approved by:



**MARCIAL C. AMARO, JR.**

Director, In concurrent capacity as  
Assistant Secretary for Policy, Planning, and  
Foreign-Assisted and Special Projects