

1 **DENR Administrative Order**
2 **NO. 2015 - _____**

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5 **SUBJECT: REGISTRATION OF RAW AND WORKED**
6 **ELEPHANT IVORY**
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8 Pursuant to Republic Act (RA) No. 9147 otherwise known as the "Wildlife
9 Resources Conservation and Protection Act" (the "Wildlife Act") and its Joint
10 Implementing Rules and Regulations, the following guidelines on the registration of all
11 carvers and traders dealing in raw and/or worked elephant ivory is hereby prescribed in
12 order to ensure compliance with national commitments to the Convention on
13 International Trade in Endangered Species of Wild Fauna and Flora (CITES).
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15 **Section 1. Basic Policy.** It is the policy of the State to conserve the country's
16 wildlife resources and their habitats for sustainability. In pursuit of this policy, the State
17 shall regulate the collection and trade of wildlife and pursue, with due regard to the
18 national interest, the Philippine commitment to international conventions, protection of
19 wildlife and their habitats.
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21 **Section 2. Scope and Coverage.** These guidelines shall apply to all natural or
22 juridical persons engaged in carving, storing, selling and/or trading, whether part-time or
23 full-time, of raw or worked elephant ivory as defined in this Order.
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25 **Section 3. Objective.** The Wildlife Act states that Philippine commitments to
26 international agreements and protocols such as CITES shall be considered in the
27 implementation of the law. This Order shall implement the recommendation of the
28 CITES to put in place comprehensive national legislative, regulatory, enforcement and
29 other measures to regulate the domestic trade in raw and worked elephant ivory, and
30 register raw or worked elephant ivory in the country.
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32 **Section 4. Definition of Terms.** For the purpose of this Order, these terms shall
33 have the following meanings:
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- 35 4.1 *Elephant ivory* - refers to the hard, white material, derived from the tusks of
36 elephants;
37
38 4.2 *Certificate of Ivory Registration* or *CIR* - refers to the official document
39 issued by the DENR Regional Director certifying the registration of the
40 inventoried raw and/or elephant ivory in the possession of the named natural
41 or juridical person;
42
43 4.3 *Raw ivory* – includes all whole elephant tusks, polished or unpolished and in
44 any form whatsoever, and all elephant ivory in cut pieces, polished or
45 unpolished and howsoever changed from its original form, except for worked
46 ivory;

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4.4 *Worked ivory* – ivory that has been carved, shaped or processed, either fully or partially, but shall not include whole elephant tusks in any form, except where the whole surface has been carved.

4.5 *Trade* - means the act of engaging in the exchange, exportation or importation, purchase or sale of raw or worked elephant ivory, locally or internationally.

Section 5. Possession of raw or worked ivory. In accordance with Section 9 of the Wildlife Act, possession of raw or worked elephant ivory is lawful only when it is obtained from legal sources and not in violation of the Wildlife Act. Legal raw or worked elephant ivory are limited to those lawfully imported into the Philippines.

Section 6. Procedures and requirements for registration. The following requirements and procedures shall be adopted for registration of raw and/or worked elephant ivory:

A. Requirements:

- a.1 Duly accomplished application form (*Annex A*) secured from DENR-Regional Office/Field Office nearest the residence or office of the applicant;
- a.2 Payment of Application and Processing Fee in the amount of PhP _____;
- a.3 Inventory/list of raw or worked ivory following the prescribed format (*Annex A-1*);
- a.4 Proof of legal acquisition of raw or worked ivory, i.e. official receipt (OR), CITES Import Permit, Deed of Donation, Certificate of Antiquity issued by the national Museum of the Philippines;
- a.5 Business permit or Permit to Operate from the Local Government Unit concerned;
- a.6 Registration fee in the amount of PhP_____, to be paid upon issuance of Certificate of Ivory Registration.

B. Procedures:

- b.1 Applications for registration (*Annex A*), with attached inventory of raw and/or worked ivory (*Annex A-1*) and proof of legal acquisition, shall be filed with the DENR Field Office (Regional/PENRO/CENRO) having jurisdiction over the place of business or area of residence. Only applications with complete supporting documents shall be accepted;

- 93 b.2 Applications received by the PENRO/CENRO shall be forwarded to the
94 Regional Office within three (3) working days from receipt of the applications;
95
- 96 b.3 Within three (3) working days upon receipt of the application, the Regional
97 Office, through its concerned Division/Unit, in collaboration with the Regional
98 Wildlife Management Committee (RWMC), shall conduct evaluation of the
99 documents, including inspection, assessment and validation of the ivory
100 specimens applied for registration based on the inventory/list submitted.
101 Within five (5) working days after completion of said inspection and
102 assessment, the concerned RWMC and Regional Office's Division/Unit shall
103 submit its inspection report, including recommendations to the Regional
104 Director;
105
- 106 b.4 Within three (3) working days upon receipt of the application, complete
107 documents and recommendations, the Regional Director shall make a final
108 review/evaluation of the application and documentary requirements. The
109 Regional Director shall render a decision approving or rejecting the application
110 after the three-day final evaluation. If approved, the RED shall issue the
111 Certificate of Ivory Registration (CIR) within three (3) working days after the
112 decision has been made. If disapproved, the applicant shall be notified of such
113 denial within three (3) working days after rendering such decision;
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- 115 b.5 The CIR shall be released to the applicant after payment of the Registration
116 Fee.
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119 **Section 7. Responsibilities of Holders of Certificate of Ivory Registration (CIR):**
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- 121 7.1 Strictly comply with the terms and conditions of the Certificate of Ivory
122 Registration;
123
- 124 7.2 Keep a record of all transactions pertaining to the ivory included in the
125 inventory submitted to the DENR Regional Office concerned;
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- 127 7.3 Secure Local Transport Permit (LTP) for the domestic movement of raw
128 and/or worked elephant ivory within the Philippines;
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- 130 7.4 Secure CITES Permit for the export/import/re-export of raw and/or worked
131 elephant ivory;
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- 133 7.5 Submit annual report and inventory of the raw and/or worked ivory every
134 end of the year to the concerned DENR Regional Office, copy furnished the
135 Biodiversity Management Bureau (BMB.)
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138 **Section 8. Separability Clause.** Should any part or provision of this Order be
139 subsequently judicially declared invalid, illegal, unconstitutional or otherwise improper,
140 all other parts and provisions not affected shall remain valid and enforceable.

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142 **Section 9. Effectivity.** This Order shall take effect fifteen (15) days after its
143 publication in a newspaper of general circulation and upon acknowledgment of receipt of
144 a copy thereof by the Office of the National Administrative Register (ONAR).

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RAMON J.P. PAJE
Secretary

153 **Annex A**

154 Republic of the Philippines
155 Department of Environment and Natural Resources
156 Region_____

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158 **APPLICATION FOR REGISTRATION OF IVORY**

- 159 **Raw Ivory**
160 **Worked Ivory**

161
162 _____
163 Date

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165 **The Regional Director**
166 DENR Region_____

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168 **Sir/Madam:**

169 Pursuant to DENR Administrative Order No. _____ dated _____, I
170 have the honor to apply for registration of raw/worked ivory in my possession
171 listed in Annex A-1 hereto attached:

172 1. Name of Applicant: _____

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174 2. Name of Establishment, if any: _____

175
176 3. Address: _____
177 _____

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179 4. Location/Address _____ of
180 establishment: _____
181 _____
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184 5. Contact numbers: Mobile Phone: _____

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186 Fax/E-mail Address: _____

187 Telephone No.: _____

188 6. The application fee in the amount of PhP_____ made payable to
189 the Regional Director of DENR Region _____ with Official Receipt
190 No. _____ dated _____ is herewith enclosed. Non-
191 approval or non- issuance of the Certificate of Ivory Registration does
192 not entitle me to a refund of the fee.

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194 I understand that the information stated in this application are true and
195 correct and any omission of pertinent facts as required herein shall
196 cause the disapproval of this application and the filing of appropriate
197 criminal charge/s against me.

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(Signature of Applicant)

(Address)

REPUBLIC OF THE PHILIPPINES)
PROVINCE OF _____)
CITY OF _____)

SUBSCRIBED AND SWORN to before me this _____ day
of _____ 20__, applicant exhibiting to me his/her Community Tax
Certificate No _____ issued
at _____ on _____, 20__ and his/her
competent evidence of identity with the following details:

_____.

(Officer Authorized to Administer Oath)
PRINTED NAME AND SIGNATURE

(Official Designation)

227 **CERTIFICATE OF IVORY REGISTRATION (CIR)**

228 No. _____

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231 This is to certify that the elephant ivory (raw/worked) enumerated in the attached
232 inventory list and which are currently in the possession of (Mr./Ms. Name of
233 Establishment) with address located at _____ is/are duly
234 registered with the DEPARTMENT OF ENVIRONMENT AND NATURAL
235 RESOURCES (DENR) pursuant to DENR Administrative Order No. _____. As such,
236 the DENR hereby recognizes _____ as an accredited individual/carver/trader
237 for the afore-cited elephant ivory.

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239 This registration is subject to the following terms and conditions, to wit:

- 241 1. Further acquisition of raw or worked elephant ivory may be granted only in
242 accordance with existing national laws and rules and regulations of the
243 Convention on International Trade in Endangered Species of Wild Flora and
244 Fauna (CITES). Such new acquisition(s) shall be reported in writing to the
245 concerned DENR Regional Office, copy furnished, the Biodiversity Management
246 Bureau (BMB) for record purposes;
- 247
248 2. The domestic movement or transport of the herein listed elephant ivory within the
249 country shall be accompanied by a Local Transport Permit (LTP) secured from
250 the concerned Community Environment and Natural Resources (CENRO) or
251 DENR-National Capital Region, as the case may be, in accordance with Section 7
252 of DENR Administrative Order No. 2004-55;
- 253
254 3. The export/import/re-export of the registered elephant ivory in the possession of
255 the CIR Holder shall be in accordance with CITES rule and regulations;
- 256
257 4. An annual inventory report on the elephant ivory in the possession of the Holder
258 of the Certificate of Ivory Registration shall be submitted to the DENR Regional
259 Office with jurisdiction over the place of business or area of residence of the
260 Holder; and,
- 261
262 5. Deliberate disregard of the terms and conditions herein specified shall be a ground
263 for the cancellation of this Certificate of Ivory Registration and shall cause
264 confiscation of all registered elephant ivory in favour of the government without
265 prejudice to the application of other measures as provided for under existing laws,
266 rules and regulations.

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268 **IN WITNESS WHEREOF**, I have hereunto set my hand and caused the seal of the
269 DENR this _____ day of _____ in the year of our Lord, Two Thousand
270 _____.

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Regional Director
DENR Region _____
Valid until: _____

Date of Issue: _____